



BANNER PERMIT APPLICATION

Submit applications to Jennifer Everitt at jeveritt@pendleton.in.gov

General

Only banners from **non-profit** organizations are eligible to hang over State Street. Approved banners are to be brought to Town Hall three (3) days prior to being hung and picked up within three (3) business days after banner is to be taken down. Banners are only allowed to be hung for up to two (2) consecutive weeks. The Town is not responsible for storing, picking up, or delivering banners. Banners must meet the following specifications:

Height: 3 feet

Width: 30 feet

Wind Slits: Every 2 feet

Grommets: 3/8 inch diameter, located every 3 feet on top and bottom of banner, 1 carabineer clip per grommet, with banner reinforced by double layer on all four sides/corners for grommet support.

Thickness: 18 oz

APPLICANT INFORMATION

Applicant Name

Applicant Phone Number

Organization Name

Dates Requested for Banner to be hung

Purpose/Message of Banner

SIGNATURE OF APPLICANT

Signature

Printed Name

Date

Office Use Only

Permit Number(s)

Date Received

Date Issued