



BOARDS AND COMMISSIONS RECRUITMENT

2023

HOW TO BECOME INVOLVED

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TOWN OF PENDLETON BOARDS & COMMISSIONS (APPOINTED POSITIONS)

Board of Zoning Appeals
Plan Commission
Redevelopment Authority
Redevelopment Commission
Urban Forestry Committee
Utility Rate Advisory Board
Waterworks Board
Impact Free Review Board
Park and Recreation Board
Fall Creek Regional Waste

WANT TO BE CONSIDERED FOR APPOINTMENT? FOLLOW THESE STEPS:

1. Attend Informational Meeting scheduled for Wednesday, November 30th at 6:30 pm.
2. Express your interest to your Pendleton Town Council through email or phone call.
3. Submit an application, and cover letter or resume to sbuck@town.pendleton.in.us by December 5, 2022.
4. If you are selected, you will be notified by mail no later than January 31, 2023.

PENDLETON TOWN COUNCIL MEMBERS

Chet Babb, President, cbabb@town.pendleton.in.us
Shane Davis, Vice President, shanedavis@town.pendleton.in.us
Robert Jones, Member, rjones@town.pendleton.in.us
Steve Denny, Member, sdenny@town.pendleton.in.us
Marissa Skaggs, Member, miskaggs@town.pendleton.in.us



DESCRIPTION OF PENDLETON'S BOARDS & COMMISSIONS

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BOARD OF STORMWATER MANAGEMENT

4 year term; Meets second Wednesday of each month at 5:30 pm at Pendleton Town Hall

The purpose of the Board of Stormwater Management is to provide uniform and centralized management of the stormwater collection and conveyance systems and activities in the town. The Board of Stormwater Management consists of three members that are appointed by the Town Council President.

BOARD OF ZONING APPEALS (BZA)

4 year term; Meets the third Tuesday of each month at 7 pm at Pendleton Town Hall

The Board of Zoning Appeals (BZA) hears and decides requests for variances from the standards identified in the Unified Development Ordinance. The BZA also hears and makes final decisions on conditional use requests. In addition, the BZA makes the final decision concerning appeals regarding administrative decisions. The BZA consists of five members appointed by the Town Council and Town Council President.

HISTORIC PRESERVATION COMMISSION (HPC)

3 year term; Meets second Tuesday of each month at 6 pm at Pendleton Town Hall

The Historic Preservation Commission (HPC) establishes historic districts and reviews certificates of appropriateness for development and alterations within the downtown business district. The HPC consists of six members appointed by the Town Council President and Historic Fall Creek, Pendleton Settlement.

PARKS AND RECREATION BOARD

4 year term; Meets the fourth Wednesday of each month at 6 pm at the Falls Park Office

The Parks and Recreation Board exercises the general supervision and makes the rules of the parks department. The Board prepares and submits an annual budget to the Town Council, makes recommendations and an annual report to the Town Council concerning the operation of the Board and status of park and recreation programs in the district. The Parks and Recreation Board consists of seven members appointed by the Town Council, the Library Board, the School Board, and the Circuit Court Judge.



DESCRIPTION OF PENDLETON'S BOARDS & COMMISSIONS

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PLAN COMMISSION

4 year term; Meets first Wednesday of each month at 7 pm at Pendleton Town Hall

The Plan Commission reviews subdivisions of land, site development plans, and change in zoning district requests, in addition to initiating amendments to the Unified Development Ordinance and Zoning Ordinance and map. The Plan Commission consists of seven members appointed by the Town Council and Town Council President.

REDEVELOPMENT AUTHORITY (RDA)

3 year term; Meets as needed on the first Thursday of each month at 7 pm at Pendleton Town Hall

The Redevelopment Authority (RDA) was created as an instrument of the Town of Pendleton to finance local public improvements for lease to the Pendleton Redevelopment Commission. The RDA consists of three members appointed by the Town Council President.

REDEVELOPMENT COMMISSION (RDC)

1 year term; Meets the first Thursday of each month at 6 pm at Pendleton Town Hall

The Redevelopment Commission (RDC) oversees the town's Tax Increment Financing (TIF) districts and Falls Pointe Business Park. The RDC consists of six members appointed by the Town Council, Town Council President and the South Madison Community School Corporation Board.

UTILITY RATE ADVISORY BOARD

4 year term; Meets the second Wednesday of each month at 6:30 pm at Pendleton Town Hall

The Utility Rate Advisory Board investigates, gathers information, deliberates, and advises the Town Council on any future proposed general utility rate increases. The Utility Rate Advisory Board consists of five members appointed by the Town Council.



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URBAN FORESTRY COMMITTEE

3 year term; Meets third Thursday of each month at 6:00 pm at Pendleton Town Hall

The Urban Forestry Committee is responsible for administering a written plan for the care of trees and shrubs along streets and in other public areas. The Urban Forestry Committee consists of five members appointed by the Town Council President.

WATERWORKS BOARD

1 year term; Meets second Wednesday of each month at 4:30 pm at Pendleton Town Hall

The Waterworks Board has the ability to build, finance, set rates, and take other actions in respect to the Town's water utility. The Waterworks Board consists of three members appointed by the Town Council President.

IMPACT FEE REVIEW BOARD

1 year term; Meets as needed basis only at Pendleton Town Hall

The Impact Fee Review Board conducts hearings and adjudicating disputes contemplated by I.C. 36-7-4. The Waterworks Board consists of three members (Real Estate Broker, Engineer & Certified Public Accountant) appointed by the Town Council President.

FALL CREEK REGIONAL WASTE DISTRICT BOARD

4 year term; Meets the third Thursday of each month at 7 pm at the FCRWD Administrative Bldg

The Fall Creek Regional Waste District is governed by a nine member Board of Trustees who are appointed by the Towns of Pendleton and Ingalls; the Townships of Green, Fall Creek, and Adams; and the Indiana Department of Corrections. The Board oversees operations of the Fall Creek Regional Waste District. The two (2) Town appointments are appointed by the Town Council President.



2022 TERM EXPIRATIONS

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BOARD OF ZONING APPEALS.....1 expiring term

PARKS AND RECREATION BOARD.....1 expiring term
May have a political party affiliation requirement.

PLAN COMMISSION.....2 expiring terms
May have a political party affiliation requirement.

REDEVELOPMENT COMMISSION.....5 expiring terms

REDEVELOPMENT AUTHORITY.....1 expiring term

UTILITY RATE ADVISORY BOARD.....1 expiring term
May have a political party affiliation requirement.

URBAN FORESTRY COMMITTEE.....1 expiring term

WATERWORKS BOARD.....3 expiring terms

IMPACT FEE REVIEW BOARD.....3 expiring terms

FALL CREEK REGIONAL WASTE.....1 expiring term

