

Pendleton Town Council
August 12, 2021

The Pendleton Town Council met in regular session at 6:00pm on August 12, 2021 at the Pendleton Town Hall, 100 West State Street, Pendleton, Indiana. All documents presented are on file in the Clerk-Treasurer's office and may be reviewed upon request. Town Council President, Chet Babb, called the meeting of the Pendleton Town Council to order.

Council Members present were President Chet Babb, Vice President Shane Davis, Robert Jones, Steve Denny and Marissa Skaggs. A quorum was established with five of five members present. Clerk-Treasurer Willie Boles was present.

Also representing the Town were Town Manager Scott Reske, Attorney Jeff Graham, Deputy Clerk-Treasurer Karen Parkison, Police Marshall Marc Farrer, Fire Chief Chris Nodine, Planning Director Kayla Hassett and Denise McKee. After a moment of silence, the Pledge of Allegiance was recited.

The minutes from the July 8th meeting were read. Shane Davis made a motion that the minutes be approved without any corrections. Marissa Skaggs 2nd. Motion was approved 5-0.

CLERK-TREASURER'S REPORT

Clerk-Treasurer Willie Boles presented the Clerk-Treasurer's report for July.

Total Claims for the month of July 2021	\$	2,194,707.44
Electric Revenue Receipted	\$	750,949.31
Water Revenue Receipted	\$	98,743.76
General Fund Balance	\$	719,117.22
Park Fund Balance	\$	430,763.77
Cumulative Capital Fund Balance	\$	182,576.47
Cumulative Capital Improvement Fund Balance	\$	21,002.00
Motor Vehicle Highway Fund Balance	\$	322,560.89
Motor Vehicle Highway Restricted Fund Balance	\$	74,219.55
Local Roads and Streets Fund Balance	\$	377,776.62

General Fund Comparison Balance For The End of July

General Fund 2019	General Fund 2020	General Fund 2021
\$ 488,441.20	\$ 558,675.72	\$ 719,117.22

- **Steve Denny made a motion to approve the Clerk-Treasurer's report. Shane Davis 2nd the motion. Motion was approved 5-0.**

DEPARTMENT REPORTS

Fire Department – Chris Nodine announced that the Public Safety Day would be held on Sunday, August 29th from 1:00-4:00 pm.

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August 12, 2021

Police Department – Town Marshall Marc Farrer presented his report.

Town Court – Judge Gasparovic submitted his report.

Park Department – Aaron Burriss submitted his report.

Plan Department – Kayla Hassett presented her report.

Town Manager – Scott Reske presented his report.

Chief Farrer came to the podium to ask the council about their input on whether any off duty Pendleton Police officer could provide security for the BYOP at the park. Council stated that they would rather have local off duty officers provide the security than outsiders.

Farrer also mentioned that for the Lions Club fishing derby, officers are not allowed to give tickets to anyone trying to take advantage of the stocked pond. There is not an ordinance to prevent this, so he just wanted the council to be aware of the situation.

NEW BUSINESS

Town Health Insurance

- Scott Reske discussed the shift from the town's health insurance for the employees shifting from self-insured to insured. The shift will be financially neutral for the town. Josh Blake and Scott Bertram from the employee insurance committee gave a presentation.

Motion to approve the insurance committee's recommendation was made by Shane Davis and 2nd by Steve Denny. Motion was approved 5-0.

Ordinance 21-18 Unified Development Ordinance (UDO)

- Kayla Hassett gave a short presentation for the UDO. This ordinance controls the zoning uses for subdivisions, shared open spaces and works with the Thoroughfare Plan.

Public comments

Chet Babb commented that this plan would help the town when changes need to be made. Bob Jones stated that the plan involved long hours in planning and that it was one of the most important ordinances. Marcie DeShong from Midwest Remodeling spoke about the UDO. She was one of the participants on the steering committee. She stated that there was a wide variety of people involved in this project and that they all tried to work through any of their differences. Marissa Skaggs asked Jeff Graham if the ordinance would be in effect on October 8, 2021 and he stated yes. Ed Wolenty, an attorney, stated that the Plan Commission is not in compliance with Indiana Law. Mr. Wolenty stated that the membership for the Plan Commission must have 3 members from the requirements from the Indiana State Statutes and that Pendleton does not meet the requirements.

Motion was made by Chet Babb to approve Ordinance 21-18 and 2nd by Steve Denny. Motion carried 5-0.

Ordinance 21-19 Establishing an Impact Fee Review Board

- Jeff Graham spoke about the review board and how it operates. The State requires that a CPA, Engineer, and a Real Estate Broker all that are licensed in the State of Indiana. The board will not start until January 2022. Willie Boles stated that this is a non-paying position and that whoever is on the board, will be donating all of their time. There were some questions about staggering the terms and who would be on the board. Ordinance 21-19 was tabled for now.

Ordinance 21-20 Amending the 2021 Salary Ordinance

- Scott Reske spoke about the Salary Ordinance. The ordinance will rename each foreman from the water, street and storm water department to supervisor. It also raises the pay rate of the water supervisor.

**Motion to approve Ordinance 21-20 was made by Robert Jones and 2nd by Shane Davis.
Motion carried 5-0.**

Motion to suspend the rules and have a second reading was made by Shane Davis and 2nd by Bob Jones. Motion carried 5-0.

Motion to approve Ordinance 21-20 on the second reading was made by Shane Davis and 2nd by Bob Jones. Motion carried 5-0.

Ordinance 21-22 Creating an Impact Fee Fund

- Jeff Graham spoke that a Fund needs to be established for the revenue from the Road Impact Fees.

**Motion to approve Ordinance 21-22 was made by Shane Dave and 2nd by Steve Denny.
Motion carried 5-0.**

A motion to suspend the rules and have a second reading was made by Shane Davis and 2nd by Steve Denny. Motion carried 5-0.

Motion to approve the second reading of Ordinance 21-22 was made Steve Denny and 2nd by Robert Jones. Motion carried 5-0.

Resolution R21-08 Amending Monthly Transfers

- A Resolution that will change the monthly transfers' percentages in the Electric and Water departments.

**Motion to approve Resolution R21-08 was made by Robert Jones and 2nd by Steve Denny.
Motion carried 5-0.**

OLD BUSINESS

Resolution R21-07 Adopting a Thoroughfare Plan

- Brandon Kendera from the MCCOG along with Ryan Phelps discussed the Thoroughfare Plan. This plan was reviewed by the Plan Commission and was recommended.

**Motion to approve Resolution R21-07 was made by Robert Jones and 2nd by Marissa Skaggs.
Motion carried 5-0.**

Ordinance 21-21 Creating a Thoroughfare Fund

- This fund does not have any dedicated funds yet, but the Town can levy a tax which will generate the money to make improvements. The Ordinance is needed to receive the funds.

**Motion to approve Ordinance 21-21 was made by Robert Jones and 2nd by Steve Denny.
Motion carried 5-0.**

Motion to suspend the rules and have a second reading was made by Shane Davis and 2nd by Steve Denny. Motion carried 5-0.


Motion to approve Ordinance 21-21 on the second reading was made by Shane Davis and 2nd by Steve Denny. Motion carried 5-0

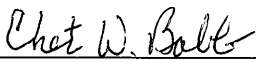
PUBLIC COMMENTS

None

ADJOURNMENT

- There being no other business brought before this Town Council, the public meeting adjourned at 7:30 pm.

Prepared by 
Karen Parkison
Deputy Clerk-Treasurer

Approved by 
Chet Babb
Council President