

Pendleton Urban Forestry Committee

MEETING DATE: December 15, 2022
LOCATION: Pendleton Town Hall
100 W. State Street Pendleton, Indiana
TIME: 6:00 p.m.

ORDER OF BUSINESS

I. CALL TO ORDER

Meeting was called to order by President Carol Hanna at 6:00 pm.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were Carol Hanna, Kerry Dodd, Jeanette Isbell and Jo Scott. A quorum was established.

Individual representing the Town was Zoning and Planning Administrator Denise McKee

III. APPROVAL OF MEETING MINUTES

Motion to approve October 2022 meeting minutes made by Kerry Dodd; seconded by Jeanette Isbell; all members present voted in favor of motion; motion carried.

IV. OLD BUSINESS

A. PUFC Facebook Page – Update

Denise McKee provided the following information:

- November post highlights included Fun Tree Facts
- December post highlights included Winter Tree Survival and Winter Tree Care Tips
- 132 followers to date • Planning Intern researching Facebook Public Page conversion and hope to have in place by first of the year. Carol Hanna expressed support in needing to have Page converted to public format and eliminate ‘friends’ aspect of the private page.
- Jo Scott shared idea about having a speaker- video via Facebook Live via FB page.

B. Stormwater Tree Planting Initiative – 2023 – Update

Denise McKee provided the following update:

- December Stormwater Partnership quarterly meeting cancelled and rescheduled for January 18, 2023 at 10:00am.
- Eight partners to relay respective community interests in project.
- Town of Pendleton to be lead on grant proposal with Arbor Day Foundation. To contact ADF representative to see average timeframe for grant application process to determine if Spring 2023 or Fall 2023 is best timing to host initiative.

- Public Art Group of South Madison Community Foundation is very interested in leading the rain barrel aspect of the project for the Town of Pendleton.

C. Franklin Street Tree Planting Project – Fall 2022 – Update

Denise McKee provided the following update:

- All 17 trees planted by the Street Department by end of October 2022
- Soil/ground care to take place in Spring 2023
- Huge shout out to: Rick Bowlin, Brady Fisher, Aaron Oster & Michael Murdock
- Trees will provide a spectacular variety of hues and blooms throughout the year

D. Annual PUFRC Report to Town Council – Update

Denise McKee provided the following update:

- Carol Hanna did a phenomenal job presenting the 2022 accomplishments and 2023 goals to the Town Council Members
- Copy of Annual report provided in presentation and Google Drive.

V. NEW BUSINESS

A. 2022 Tree City USA Award Application

Denise McKee reported the following:

- Deadline date for application December 31, 2022
- Four standards of the Tree City USA Recognition are the following:
 - Tree Board
 - Tree Care Ordinance
 - Community Forestry Program with annual budget of at least \$2 per capita
 - Arbor Day Observance and Proclamation in 2022
- Town of Pendleton applied on December 14, 2022
- 2022 Tree City USA Application highlights:
 - TOTAL expenditure per capita: \$42.73
 - TOTAL expenditures: \$194,961.25
 - Number of trees planted: 25
 - Number of trees removed: 150
 - Number of trees trimmed: 550
 - Volunteer Time: 275 hours
 - Answers to questions shared on Google Drive

B. Tree Management Plan Update

Denise McKee reported the following:

- Tree Management Plan was implemented in 2016 by Davey Resource Group
- Consultant Aren Flint from Davey Resource Group met with Denise McKee regarding update needs
- Aren Flint has submitted service quote to DRG management staff for review on November 23, 2022

- DRG hopes to have quote confirmation/proposal packet by year end ▪ Upon contract approval, DRG to start immediately
- Project DRG presentation to PUF in early 2023, tentatively for February 16th or March 16th

C. 2022 & 2023 Reflections and Discussions by Staff and PUF members

- 2022 Accomplishments:
 - 2022-20 Amended Ordinance Governing Trees & Shrubs
 - 2021 Tree City USA Award – Arbor Day Foundation
 - 2021 ISA Gold Leaf Award – Indiana Arborist Association
 - Arbor Day Celebration & Proclamation Day – Pendleton Elementary
 - PUF Facebook Page Launch ▪ Franklin Street Tree Planting Project
 - TreeKeeper Inventory Update

- 2022 Productivity Results:
 - Created 16 Facebook Posts
 - Gained 140 FB Page Followers
 - Planted 25 Trees; Trimmed 550 Trees; removed 150 trees from utility lines/easements
 - Provided 275 volunteers hours
 - Committed nearly \$195,000 in expenditures towards urban forestry
 - Devoted \$42,73 per capita

- 2023 Committee Goals:
 - 2016 Tree Management Plan Update
 - Gained 140 FB Page Followers
 - Approved Tree List Expansion
 - Board Member education and training opportunities
 - 2023 Tree City USA Award
 - 2023 Tree City USA Growth Award

- 2023 Project Goals:
 - Build awareness – Facebook & website coverage, educational workshops & materials
 - Community engagement – tree planting projects; interactive Facebook posts
 - Financial accountability – reduce maintenance costs; increase plantings; seek grant opportunities
 - Tree Planting Projects – Madison County Stormwater Tree Planting Initiative; Memorial Tree Program

VII. ADJOURNMENT

Motion to adjourn made by meeting made by Jo Scott; seconded by Jeanette Isbell; Meeting adjourned by Jeanette Isbell at 7:00 p.m.

Next meeting January 19, 2023 at 6:00 pm