

# Pendleton Urban Forestry Committee

MEETING DATE: September 21, 2023  
LOCATION: Pendleton Town Hall  
100 W. State Street Pendleton, Indiana  
TIME: 6:00 pm

## ORDER OF BUSINESS

### I. CALL TO ORDER

Meeting was called to order by President Carol Hanna at 6:00pm.

### II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were Carol Hanna, Kerry Dodd and Jo Scott. A quorum was established.

Individual representing the Town was Zoning and Planning Administrator Denise McKee.

### III. APPROVAL OF MEETING MINUTES

**Motion to approve August 2023 meeting minutes made by Kerry Dodd; seconded by Jo Scott; all members present voted in favor of motion; motion carried.**

### IV. OLD BUSINESS

#### A. MCSQP Tree Planting 2023 – Update

Denise McKee provided the following information:

- Co-Event Host: Madison County MS4 Stormwater Partnership [Alexandria, Anderson University, Chesterfield, Edgewood, Ingalls, City of Anderson, Madison County, Pendleton] PLUS Elwood
- Co-Event Host: Anderson Noon Rotary Club lead by Jan Miller
- Rotary Club presentation 9/12/23
- 200 trees (5-7 gallon) to be planted MADISON COUNTY WIDE between October 24th - November 10<sup>th</sup>
- Tree Distribution Day - Tuesday, October 24th at Falls Park
- Woody Warehouse - Tree Stock Vendor; Variety of SM-MD-LG Tree Stock; \$8500 (includes delivery)
- Participating Community Agreement Form - 9/26/23
- Collector Map - Site Location; Municipality; MCCOG 9/26/23
- Project Funding Sources:
  - Madison County Bicentennial Legacy Project Grant -\$5000
  - Madison County Stormwater Quality Partnership - \$1000
  - Funding Need - \$4,500; Pending Requests:
    - ADF Tree Proposal Grant - 6/26/23; 8/30/23; 9/13/23
    - MC Bicentennial Committee - 9/20/23

- Rain Barrels - High School Art Departments for each respective Participating Community; MC Water & Soil District [\$55 each]
- Project Add-ons:
  - Tree Benefit Fact Sheet - showcase all project logo/artwork
  - Encourage all to plant a tree in honor of Bicentennial
- Project Logo - PHHS Art Students

#### B. Municipal Arborist Consulting Initiative – Update

Denise McKee provided the following update:

- Year #1 (1/5) - North of State Street & East of Pendleton Avenue (Street/ROW; Falls Park - North 40, Park Proper, Brown Pool & Sports Complex)
- Inventory Assessment Field Days - July 12<sup>th</sup>, July 18<sup>th</sup>, August 14<sup>th</sup>, August 31<sup>st</sup>, September 6<sup>th</sup>, September 12<sup>th</sup>, September 27<sup>th</sup>
- Assessed approximately 250 trees to date - Falls Park Assessment Complete; Street/ROW trees remain
- Inventory Assessment Year #1, Davey Resource TreeKeeper Update and 5 Year Budget projected to be complete by November 2023
- 5 Year Budget will be complete in time for Tree City USA Application, due by 12/31/23
- Tree Keeper Software is paid up until October 2024; a free year was provided with initial subscription
- Town staff will look into Gingko tree recently planted on public right-of-way on south side of State Street; Town staff will also look into Tulip tree planted near public sidewalk on Water Street

#### C. PUFC Facebook Page – Update

Denise McKee provided the following:

- New Page - Pendleton Indiana Urban Forestry Committee
- Established: January 13, 2023
- Page: Government Organization
- Current Followers: 101 (average 10-15 increase per month)
- September/October Focus - Stormwater Benefits & Bicentennial Project
- Facebook Page Goals:
  - Build awareness of PUFC
  - Serve the community as a valuable resource in urban forestry
  - Provide tree education/best practices in tree care management
  - Highlight local tree projects
  - Inform of urban forestry volunteer & educational opportunities

### V. NEW BUSINESS

#### A. Arbor Day Celebration Tree – Pendleton Elementary

Denise McKee provided the following:

- Pendleton Elementary - 4th Grade Students
- Thursday, September 28, 2023 at 9:45 am
- Tree Planting Site - near playground
- Tree Species - Heritage Oak
- Cost of tree - \$140

- Brief discussion/exercise - Why Celebrate Arbor Day & Tree Benefits
- Start time between 8:35- 8:45 am
- Urban Forestry Committee to provide few date options

B. MCSQP – Community Tree Distribution Event

Denise McKee provided the following:

- Tuesday, October 24th; Delivery Date TBD
- 9:00 am - 2:00 pm
- Short Presentation at 9:00 am - MCSQP; Anderson Rotary Club; MC Bicentennial Committee; PUFC; Town Council President Skaggs
- Rain Barrels on display
- 9:30 am - 2:00 pm - Municipalities will be assigned times to pick-up trees, rain barrel & bucket
- PUFC to help with tree species markings and bucket labels
- MCSQP to sponsor event/education booth & presentation

C. Tree City USA Flag & Committee Picture

Denise McKee provided the following:

- Electric Department to hang new flag by September 29th
- Once hung, will schedule PUFC picture

D. South Madison Community Foundation Donation

Denise McKee provided the following:

- September donation = \$584.00
- Fund created by Town of Pendleton family
- Current PUFC Fund = \$7,960.56

Additional Discussion:

- Farmer's Market Booth – PUFC
  - Date/Time - September 23rd; September 30th [7:30 am - 12 pm]
  - Set-up items; marketing material - PUFC/FB Page & Madison County Bicentennial Tree Planting Project; Clear Choices Clean Water Material

VI. ADJOURNMENT

Meeting adjourned by Carol Hanna at 7:16pm

Next meeting October 19, 2023 at 6:00 pm.