

Pendleton Urban Forestry Committee

MEETING DATE: August 18, 2022
LOCATION: Pendleton Town Hall
100 W. State Street Pendleton, Indiana
TIME: 6:00 p.m.

ORDER OF BUSINESS

I. CALL TO ORDER

Meeting was called to order by Vice-President Julia Avey at 6:07 pm.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were Jeanette Isbell, Julia Avey and Jo Scott. A quorum was established.

Individual representing the Town was Zoning and Planning Administrator Denise McKee.

III. OATH OF OFFICE

Newest member Jo Scott submitted notarized Oath of Office.

IV. APPROVAL OF MEETING MINUTES

Motion to approve July 21, 2022 meeting minutes made by Jeanette Isbell; seconded by Jo Scott; all members present voted in favor of motion; motion carried.

V. OLD BUSINESS

a. **PUFC Facebook Page - Update**

Denise McKee provided the following update on the Pendleton Urban Forestry Page:

- PUFC Facebook Page has been created, found under [Pendleton Indiana Urban Forestry](#)
- FB page goal is to serve as a valuable resource for the community in tree education, best practices in tree care management and updates on tree projects & urban forestry opportunities.
- Initial/introduction post went out August 18, 2022.
- First official post will launch September 1, 2022.
- One (1) post per week will be issued.
- Encouraged PUFC members to follow page and share with friends.

- Planning Department Intern, Rees Wimmer will craft FB posts for the Pendleton Urban Forestry Committee.
- Material and images will be provided by Planning and Zoning Administrator, Denise McKee.
- Ideas are also welcomed and encouraged from PUFC members. Content to be sent to McKee who will then submit to staff intern.

b. Tree Management Plan/TreeKeeper- Davey Resource Group - Update

Denise McKee reported the following:

- Arin Flint, Consultant of Davey Resource Group, will provide the following two service estimates in October 2022:
 - Tree Management Plan Update of the 2016 version that was originally drafted by Davey Resource Group
 - Tree Trimming/Removal Management & Oversight Service
 - Proposes working relationship with Plant Growth Management, to help plan for appropriate tree care need assessment for town right-of-way, utility easements and under powerlines.
 - Five-year rotating schedule, assessment of 1/5 of the town jurisdiction each year, including advisement of trees that need attention, care, replacement or removal.

c. Stormwater Tree Planting Initiative – 2023 – Update

Denise McKee reported the following:

- McKee to present idea of a Stormwater Tree Planting Initiative to the Madison County MS4 Partnership
- Madison County MS4 Partnership communities include Alexandria, Anderson University, Chesterfield, Edgewood, Ingalls, City of Anderson, Madison County & Pendleton [8 partners]
- McKee to present project idea on Wednesday, September 21, 2022
- MS4 Partnership required to provide three (3) public outreach opportunities/events to the community each year to comply with the new General Permit through IDEM.
- Tree Planting Initiative to serve three (3) purposes – 1. Educate community on the stormwater benefits that trees provide; 2. Increase tree canopy of each partner’s jurisdiction by 25 trees; 3. In honor and celebration of the Bicentennial (200 years) of Madison County, plant a total of 200 trees.
- Trees can be planted on personal and/or public property.
- To seek Arbor Day Foundation to assist with tree funding.
- Incorporate Rain Barrels/Artwork Element [Auction or purchase] to raise funds for local project and/or in benefit of a local non-profit organization; PUFC member Jo Scott made great suggestion to have art contest for rain barrels.

d. Franklin Street Tree Planting Project – Fall 2022 – Update

Denise McKee reported the following:

- Trees will be planted late September to early October 2022
- Plant 19 trees on Franklin Street from State Street to Taylor Street.
- Tree Stock to come from Blue Grass Farms, Tree Nursery in Anderson, Indiana
- Trees to be planted by Town Street Department.
- PUFC members encouraged to help with plantings.
- Planting dates to be announced.
- Image of tree locations provided as well as 9 tree species selections as recommended by Blue Grass Farms.
 - Tree species included Ivory Silk Lilac Tree, Autumn Brilliance Serviceberry, Spring Snow Crab, Frans Fontaine Hornbeam, Pink Myst Sargent Cherry, City Sprite Zelkora, Forest Pany Redbud, Thornless Hawthorne, Crusader Cockspur Hawthorne. Selection will provide diversity as well as a variety of colors/blooms/foilage throughout the year.
 - Criteria for tree selection included:
 - Indiana native, non-invasive
 - Diverse Selection
 - Small Tree (20-30 feet max height_
 - Slow growing (12-18 inches per year)
 - PUFC members to meet on Wednesday, August 24th at 5 pm to go door-to-door, gathering input from Franklin Street residents on tree species.
 - McKee to place door-hangers with tree options and selection form on each applicable resident's home; selections to be submitted by Friday, August 26th for final tree order.

VI. NEW BUSINESS

a. Arbor Day Observance/Tree Planting – Pendleton Elementary:

Denise McKee reported the following:

- Date: Thursday, September 29th at 2 pm
- Plant: Oak Tree in honor of Arbor Day near school playground
- Celebrate Arbor Day – share history/origination of Arbor Day & why we celebrate trees
- ADF Act Program – Matt Spitson – to work with ADF representative to identify good education material to provide students
- PUFC member Jeanette Isbell presented great idea to have tree representing the fourth graders' graduating Class of 2031. Isbell added suggestion to take initial picture by the tree in 2022 and then follow-up picture in 2031.

b. Urban Forestry Account Anonymous Donation:

- McKee was advised that generous donation was forthcoming.
- Anonymous donor heard of upcoming projects and would like to make contribution.

- Once received, will have thank you card ready for PUFC members to sign.

c. Opportunities coming up for PUFC members:

- Arbor Day Observance – Pendleton Elementary School [9/29 at 2 pm]
- Memorial Tree Plantings at Falls Park; Dates to be provided by Park Director
- Franklin Street Tree Planting Project – dates TBD [late September – early October]
- Facebook Material/Ideas welcomed for PUFC Facebook Page

VII. ADJOURNMENT

Meeting was adjourned by Vice-President Julia Avey at 7:25 p.m.

Next meeting September 15, 2022 at 6 pm.