

Pendleton Urban Forestry Committee

Special Meeting

MEETING DATE: July 24, 2023
LOCATION: Pendleton Town Hall
100 W. State Street Pendleton, Indiana
TIME: 10:30 a.m.

ORDER OF BUSINESS

I. CALL TO ORDER

Meeting was called to order by President Carol Hanna at 10:34am.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were Carol Hanna, Kerry Dodd, Jeanette Isbell and Jo Scott. A quorum was established.

Individual representing the Town was Zoning and Planning Administrator Denise McKee.

- Others present: IN DNR Division of Forestry-Urban Forestry Director Jacob Roos, IN DNR Division of Forestry-Outreach & Education Coordinator Rachael Stenger, Brady Extin of Times Post, Aren Flint of Davey Resource Group

III. APPROVAL OF MEETING MINUTES

Motion to approve June 2023 meeting minutes made by Kerry Dodd; seconded by Jo Scott; all members present voted in favor of motion; motion carried.

IV. OLD BUSINESS

A. Stormwater Tree Planting Initiative – 2023 – Update

Denise McKee provided the following information:

- Co-Event Host: Madison County MS4 Stormwater Partnership [Alexandria, Anderson University, Chesterfield, Edgewood, Ingalls, City of Anderson, Madison County, Pendleton] PLUS Elwood
- Co-Event Host: Anderson Noon Rotary Club lead by Jan Miller
- 200 trees to be planted Madison County Wide in mid-late October
- Seeking ADF Tree Proposal Grant to help fund 200 trees; 1-5 gallon bucket trees
- Madison County MS4 Stormwater Partnership gave Town of Pendleton approval to apply for ADF Tree Proposal Grant Application at June 7, 2023 Quarterly Meeting
- Priority application deadline for Fall Tree Planting Projects June 30th; Applied June 26th
- Each municipality to determine tree site locations (residential/public land) and coordinate 811 locates, planting equipment & planting teams

- Project Coordinators: MCCOG - Collector Map; City of Anderson - Mulch; Town of Pendleton - Project Agreement Forms & Distribution Center (trees, mulch, buckets & rain barrels)

B. Municipal Arborist Consulting Services – Update

Denise McKee provided the following update:

- Addendum to Contract executed June 27, 2023
- Year #1 (1/5) - North of State Street & East of Pendleton Avenue (Street/ROW; Falls Park - North 40, Park Proper, Brown Pool & Sports Complex)
- Two Inventory Assessment Field Days - July 12th & July 18th
- Inventory Assessment Year #1, Davey Resource TreeKeeper Update and 5 Year Budget projected to be complete by October 2023

C. Facebook Page Update

Denise McKee provided the following:

- FB Page Goals
 - Build awareness of PUFC
 - Serve the community as a valuable resource in urban forestry
 - Provide tree education/best practices in tree care management
 - Highlight local tree projects
 - Inform of urban forestry volunteer & educational opportunities
- Established January 13, 2023 as a Govt Organization
- 97 Followers, with an increase of 10-15 followers per month
- June focus: Tree Care Management Tips – Mulch benefits and application

D. Urban Forestry History/Overview

- Jo Scott provided PUFC Developments
 - 1993- Original Pendleton Urban Forestry Committee Ordinance
 - Created PUFC Board Terms and General Duties
 - Established Tree Species Approval List
 - Tree Care Management and Guidelines
 - 2016 - Tree Management Plan by Davey Resource Group
 - Summary of Tree Inventory
 - Tree Benefits Analysis
 - 5 Year Budget 2017-2021
 - 2018 – Amended Pendleton UFC Ordinance
 - Update to PUFC Board Terms and Duties
 - Removed Tree Species Approval List
 - Update to Tree Care Management and Guidelines
 - 2018 – Approved Tree Species List (Update & Expansion)
 - 2018 – Tree Care Manual by Taylor Metz
 - Proper care and maintenance
 - Planting guidelines - planting, trimming, removal, species section
 - Goals and Objectives
 - 2022 – Amended Pendleton Urban Forestry Committee Ordinance
 - Amended Board Membership from 7 to 5 members

- Carol Hanna provided PUFC Acknowledgements
 - 13 Years – Tree City USA Award by Arbor Day Foundation
 - 2022 – Gold Leaf Award awarded by International Society of Arboriculture at Indiana Arborist Association Conference
 - Pendleton Recovery Tree Project
 - Carrie Tauscher, Rachel Christianson, Tammy Bowman, Sue Patton & Denise McKee present to accept award
 - 2020 – Pendleton Bicentennial Legacy Project Award (1 of 7)
 - Pendleton Recovery Tree Project
 - 2020 – TreeKeeper Software through Davey Resource Group
 - 2020 – Plant Growth Management Program through Pendleton Electric Dept
 - Tree management under powerlines/utility easements
 - 2023 – Certified Arborist Consultant/Tree Inventory & Assessment

- Kerry Dodd provided PUFC Committee Projects
 - Memorial Tree Program
 - 30 years through Falls Park
 - Trees planted at Park Proper & Sports Complex
 - Plans to expand to Cemetery & Golf Course
 - 2019 – Tornado Clean-Up & Inventory
 - Loss of 300+ trees
 - Inventory of damaged trees by MCCOG
 - 200+ volunteers (individuals/groups)
 - 2019 – Community Days at the Park
 - 12 park projects
 - 100 volunteers
 - 15 vendors
 - 20 Memorial Trees Planted
 - Memorial Day Tornado Tree planted by Gazebo
 - Demonstration on Tree Planting by Taylor Metz
 - 2020 – Pendleton Recovery Tree Project
 - 150 volunteers
 - Planted 200 residential/100 park trees
 - Details at Luncheon

- Jeanette Isbell provided PUFC Committee Projects
 - 2020-2021 – IN DNR Community & Urban Forestry Grant
 - 60 public trees planted (street ROWs & park land)
 - Tree Inventory through Davey Resource Group
 - 2021 IN DNR Tree Steward Program Site Host
 - 2022 Franklin Street Project + Various Street Trees (23)
 - 2021 & 2022 – Tree planted at Elementary School in honor of Arbor Day with education component

 - 2022 – 2023 – Urban Forestry Facebook Page
 - 2023 – Arbor Day Fair at Citizens Park – stormwater benefits, seed planting, education/public outreach

V. NEW BUSINESS

- A. Indiana DNR Division of Forestry Discussions with Urban Forestry Director Jacob Roos and Outreach & Education Coordinator Rachael Stenger
- Jacob Roos and Rachael Stenger provided information with the PUFc members about the following upcoming program and grant opportunities as well as educational workshops:
 - Tree Steward Program and host opportunities – projected to resume Spring 2024
 - Community and Urban Forestry Grant Announcement – projected Fall 2023
 - Arbor Day Foundation Tree Campus K-12 Program
 - Members of the PUFc and IN DNR staff discussed goals of the PUFc and opportunities to partner over the next year and years to come. PUFc members expressed interest in hosting one of the Tree Steward Programs in Spring 2024 as well as expressed interest in learning more about the Arbor Day Foundation Tree Campus Program and IN DNR grant opportunities for 2024

VI. ADJOURNMENT

Meeting adjourned by Carol Hanna at 11:55am

- Upon close of Meeting, PUFc members had noon luncheon at The Bank with IN DNR representatives, joined by project team members of the 2020 Pendleton Recovery Tree Project to share their experience and as well as provide key project components and valuable lessons learned from the project to DNR representatives as they prepare to help other communities across the State of Indiana recently hit by storms and tornadoes in their tree recovery efforts. Those in attendance included:
 - PUFc members and Town Staff - Carol Hanna, Jeanette Isbell, Kerry Dodd, Jo Scott and Denise McKee
 - South Madison Community Foundation Executive Director Tammy Bowman
 - Former IN DNR Urban Forestry Director Carrie Tauscher
 - Aren Flint Davey Resource Group Arborist Consultant
 - Former PUFc President Taylor Metz

Next meeting July 20, 2023 at 6:00 pm.