

Pendleton Urban Forestry Committee

MEETING DATE: June 16, 2022
LOCATION: Pendleton Town Hall
100 W. State Street Pendleton, Indiana
TIME: 6:00 p.m.

ORDER OF BUSINESS

I. CALL TO ORDER

Meeting was called to order by Carol Hanna at 6:05 pm.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were Jeanette Isbell, Carol Hanna, Kerry Dodd and Julia Avey. A quorum was established.

Individual representing the Town was Zoning and Planning Administrator Denise McKee.

III. ELECTION OF OFFICERS

Motion to appoint Carol Hanna as President made by Jeanette Isbell; second made by Julia Avey; no other nominations made; roll call taken and all members voted in favor of motion; motion carried.

Motion to appoint Julia Avey as Vice-President made by Jeanette Isbell; second made by Carol Hanna; no other nominations made; roll call taken and all members voted in favor of motion; motion carried.

Motion to appoint Jeanette Isbell as Secretary made by Julia Avey; second made by Carol Hanna; no other nominations made; roll call taken and all members voted in favor of motion; motion carried.

III. APPROVAL OF MEETING MINUTES

Motion to approve October 21, 2021 meeting minutes made by Kerry Dodd; seconded by Julia Avey; roll call taken and all members present voted in favor of motion; motion carried.

IV. OLD BUSINESS

a. PUFCA Facebook Page - Update

Denise McKee reported the following:

- Mike Sheward and new hire, Social Media Manager Dennis Good is working on preparing quote for minimal addition to current social media contract
- Quote to cover 1-2 posts per week maximum, including posts on tree growth updates, urban forestry educational material and education/volunteer opportunities
- Anticipate quote by end of June

- Will provide update at July Meeting

b. Arbor Day Annual Observance - Update

Denise McKee reported the following:

- Corresponded with Eric Schill, Principal at Pendleton Elementary - confirmed interested in having tree planted near school playground in honor of Arbor Day
- Tentative plans to plant tree mid-September to early October
- Scheduled for follow-up mid-August to lock in date/time as well as to discuss educational component for the 4th grade classes

Members suggested handing out pencils, Urban Forestry Handout and have short indoor classroom/gym presentation prior to planting of tree outdoors. Denise McKee will get with Arbor Day Foundation for education resources.

c. Memorial Tree Committee- Update

Denise McKee reported the following:

- Initial Meeting held Thursday, June 16th at 9:30 am - Aaron Burris, Bobbi Cline, Jeanette Isbell & Denise McKee
- Met to discuss future involvement of PUFC members & volunteers in Memorial Tree Program, including:
 - Expansion of Memorial Tree Program expansion to planting memorial trees in the cemetery and street right-of-way
 - PUFC involvement in tree location and species selections
 - PUFC assistance with TreeKeeper update for trees planted in park
 - Adding images of park memorial tree/growth updates on PUFC FB page
 - PUFC/Town of Pendleton hosting Urban Forestry workshops and educational trainings in park
 - PUFC providing urban forestry handouts/pamphlets at park office

Jeanette Isbell shared that the meeting with Park Staff went really well and was very productive. Isbell added that the park leadership was very excited about partnering with the PUFC on urban forestry efforts. Isbell also stated that it was great to get the conversations started and look forward to great communication and partnership between the two groups.

V. NEW BUSINESS

a. Tree Management Plan/TreeKeeper-Davey Resource Group

Denise McKee reported the following:

- Aren Flint to send dates/times of availability - end of June/first of July

- To discuss Tree Keeper Software & Update of 2016 Tree Management Plan
- Urban Forestry Account Balance: \$9,789.56 [TMP Update & Franklin Street Plantings {20-25 trees}]

b. Next Steps

Denise McKee shared about the following:

- Arbor Day Foundation - Healthy Soil, Healthy Trees Virtual Workshop - June 29, 2022 at 2 pm Eastern Time
- Site survey for Franklin Street Tree Plantings - July 2022
- 50/50 Tree Planting Project under discussion/consideration
 - Program that invites local residents to purchase the tree and Street Dept plants the tree in the right-of-way

VI. ADJOURNMENT

Meeting was adjourned by Carol Hanna at 6:51 p.m.

Next meeting July 21, 2022 at 6 pm.