

Pendleton Urban Forestry Committee

MEETING DATE: July 15, 2021
LOCATION: Pendleton Town Hall
100 W. State Street Pendleton, Indiana
TIME: 6:00 p.m.

ORDER OF BUSINESS

I. CALL TO ORDER

Meeting was called to order by Carol Hanna at 6:05 pm.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were Jeanette Isbell, Carol Hanna, and Julia Avey. A quorum was not established.

Individuals representing the Town were Zoning and Planning Administrator Hannah Urbanski, Attorney Shanna Kelly, appearing on behalf of Town Attorney Jeff Graham and Clerk Denise McKee.

III. APPROVAL OF MEETING MINUTES

- Carol Hanna tabled the approval of the June 17, 2021 Meeting Minutes as not enough members in attendance to meet quorum.

IV. OLD BUSINESS

A. Community & Urban Forestry Grant Administration

Denise McKee reported the following:

- Final documents and tasks completed. Grand Project approved.
- Remaining grants funds to be received by August 2021 at \$10,747.56
- Huge thanks to IN DNR leadership staff, Aren Flint from Davey Resource Group, South Madison Community Foundation, Falls Park, Street Department and Project Team

B. 2020 Tree City USA Goals

Denise McKee reported the following:

- Host Arbor Day Observance and Proclamation in Fall 2021.
- Potential planting date opportunity – Bicentennial Celebration (September) or later in fall (October)

- Potential planting sites – Thomas Pendleton Home, Log Cabin or Public Schools.
- Need to host Urban Forestry Community Engagement Event to meet Tree City USA Growth Award.
- Application for the 2021 Tree City USA is in December 2021.
- The following discussions took place:
 - Denise McKee shared idea from Linda Castor, member of PUFC not present, to help plant trees on Franklin Street after reconstruction. McKee advised that in speaking with Town Manager, the project will not be completed in time for fall tree planting deadline. McKee stated that Spring of 2022 will be perfect time for PUFC to help plant new trees along Franklin Street. All members present expressed agreement.
 - Carol Hanna expressed interest in having tree planted on public school property in town. Julia Avey volunteered to contact Eric Schill about planting a tree or two at Pendleton Elementary in October. Avey will report back to PUFC at September meeting. Members in attendance also suggested tree care and planting handout to the students as an educational piece to then satisfy the Tree City USA Growth Award.

V. NEW BUSINESS

A. Next Steps to consider (2021-2022)

Denise McKee provided the following information:

- Approved Street Tree List could be update to increase more native trees on list, as suggested by IN DNR. Members encouraged to review before the next meeting.
- 2016 Tree Inventory and Management Plan is due for update. Town of Pendleton could contract Davey Resource Group to help with this update. Members encouraged to review before the next month.
- Update TreeKeeper as to tree removals, add memorial tree feature and import tree images as encouraged by Davey Resource Group.
- Explore Sub-Committees for 2022
 - Arbor Day Annual Observance Committee
 - Memorial Tree Committee – Log Update and Digital Mapping options.
- The following discussions took place:
 - Jeanette Isbell expressed interest in forming a Memorial Tree Committee, starting with meeting with Falls Park Staff – Aaron Burris and Donnie Meyer as well as Denise McKee. Isbell will look into this in November with plans to report back to the PUFC at the November or December meeting. Carol Hanna added that being ready to start this committee at the first of the year will be a good idea.

VI. ADJOURNMENT

Meeting was adjourned by Carol Hanna at 6:44 p.m.

Next meeting August 19, 2021 at 6 pm.