

Pendleton Park Board Meeting Minutes
February 28, 2024

- I. Meeting called to order at 6:01pm by Park Board President Coco Bill. Additional Board Members present were Ana Blake, Shane Davis, Laretta Gray, Lindsey Madinger, Brian Slick, and Steve Wills. Also attending were Park Director Aaron Burris, Park Attorney Bill Davisson, Director of Maintenance Donnie Meyer, Administrative Assistant Sheree Belt, Friends of Falls Park President Stephanie Buck, Bryan Williams, and Laura Meyer.
- II. Approval of Minutes
Motion to approve January 24, 2024 meeting minutes made by Steve Wills, 2nd by Laretta Gray. January meeting minutes were approved.
- III. Approval of Registration of Claims
Motion to approve December 2023 Registration of Claims made by Ana Blake, 2nd by Brian Slick.
- IV. Old Business
The Board wanted to express a special thank you to Julie Mitchell for helping in the office and keeping things running in January when there was no Administrative Assistant.
 - a. Director of Maintenance Report
 - i. Donnie Meyer explained that Kiwanis was very happy with the park bench that Donnie Meyer renovated. Kiwanis would like to see it placed by the small shelter house near the Community Building. It will need to be chained down to prevent theft.
 - ii. Regarding the community garden trellis with benches coming down due to it rotting, Laretta Gray asked that a new bench be installed somewhere. Donnie Meyer suggested the use of a couple of swings that we already have. Julie Mitchell will oversee the community garden this year.
 - iii. Ana Blake asked if the area in woods by office with stones and dirt pile would be cleared. Donnie Meyer replied that it should be cleared in the next 4 weeks. Laretta Gray wanted to make sure that we were leaving as many green spaces as possible.
 - b. Director Report
 - i. Ana Blake asked if the mobile stage will be available for the public to rent for special events. Aaron Burris said this is yet to be determined.
 - ii. Brian Slick asked about Baker's Point Proposal, if property was purchased, and if Park will forgo impact fees. Aaron Burris replied that if land purchased is approved at the March Town Council Meeting, they

may ask about forgoing Park Impact Fees in trade for woods designated as park property. They have not made a formal presentation to the park at this time, it is only a discussion.

- iii. Arbor Homes filed a lawsuit against the Town of Pendleton approximately 6 months ago regarding impact fees. Falls Park has been added to the lawsuit. Impact fee funds won't be spent while we wait and see what happens with the lawsuit.
 - iv. Brian Slick asked if we have any pool sponsors lined up. Aaron Burris said that he will work on that.
 - v. Aaron Burris informed the board that the bridge repair in North 40 will be done without the assistance of the Light/Power department because of liability. Aaron Burris replied it is an in-house project.
 - vi. Coco Bill asked what other tee stations are being added/fixed and if any women's tees were being done. Aaron Burris replied they are working on Tee 2,5,16,17,18.
 - vii. Steve Wills had concerns about the one-way conceptual map. Aaron Burris reassured him that the map option they have is not viable. A traffic study is being done this spring on Falls Park Drive before another conceptual map is created.
 - viii. Ana Blake had questions about the concession stand rates. Aaron Burris said he is meeting with PJB next week to talk about sponsorship and rates.
 - ix. Park Fest fundraising helped with block wall costs. The roof will cost park approximately \$4000.
 - x. 2024 Plans at Falls Creek Golf Club are coming along. The updates to the planned this year for the block maintenance building are occurring, such as power washing and painting.
 - xi. Sahms did not provide a report for tonight's meeting even though they assured Aaron Burris it would be ready.
 - xii. Aaron Burris submitted the 2024 Goals and Objectives for the Boards review.
 - xiii. The Park team had the topographical maps on display with post-it-notes marking the potential sites/placements of various new or repaired park amenities, as mentioned in strategic plans (FYI- The tornado of 2019 took us off course in completion of these projects.)
- c. Strategic Plan Progress Report
- i. Aaron Burris shared the 2024 golf course plans.
 - ii. Strategic Plan goes through the end of 2025.
- d. Josh Ring Proposal
- i. Any sell would have to be a public auction.
 - ii. The board agreed that we aren't in the business of selling property.

- iii. It was unanimous. The park will not sell the property behind the park office to Josh Ring.

V. New Business

- a. Shane Davis asked if we should write a resolution to the town that dogs running at Sports Complex unleashed should have owners fined. Bill Davisson said that there is already a policy that dogs need to be leashed.

VI. Friends of the Park Report

- a. Stephanie Buck, President of the Friends of Falls Park, reported that they had to cancel last Saturday's cleanup day due to cold temperatures, but they have a cleanup of sticks coming scheduled this Saturday, March 2nd at 10am. The National Honor Society helps with this cleanup project.
- b. The Friends of Falls Park approved purchase of a communication board for the playground at February's board meeting. Jennifer Everitt presented Friends with this opportunity and will oversee the design of the board per park's approval of design.

VII. Public Comments

- a. No public comments

VIII. Questions or Comments from the Board

- a. Steve Wills commented on the amphitheater idea. He likes the design but suggested that concrete would be better than limestone blocks for the seating.
- b. Brian Slick does not want to see the loss of \$40K again at the Sports Complex. This was a big financial standout.
- c. The life of all the score boards is done and the PJB (Cal/Aaron) are soliciting for sponsorships to replace as many as possible. Score board #7 will be working by the start of the season.
- d. The life of the score boards is done and needs to be replaced.
- e. Ana Blake asked if Aaron Burris hires teens to help with grounds work through the summer. Aaron Burris responded that we hire teens to help with grounds.
- f. Coco Bill commented on the Pendleton Times Newspaper article, TY. She has contacted Jon Shivley about displaying his artwork at Falls Park Office. TBD.

IX. Review Calendar of Events for Upcoming Month

- a. Sunday, March 10th the Historical Museum is hosting an event called Remembrance Day, in recognition of the 200th anniversary of the massacre of Falls Creek. The event is from 2pm-4pm. They will be utilizing the Community Building.
- b. Saturday, March 30th is the Community Easter Eggstravaganza from 10am-1pm.
- c. The Community Building is a facility used a lot by the public. It is already booked 16 of the 31 days in March.

- X. Review List of “Follow Up/Meeting Takeaways”
 - a. Pool
 - i. Work on securing Sponsors.
 - b. Golf Course
 - i. Review sand/gravel bay locations beside the block building or find a way to beautify the location (1st Impression of the Golf Course)
 - ii. Letter from Bill (attorney to Sahms about lease agreement)
 - c. Sports Complex
 - i. Signs need to be posted at Sports Complex related to no pets on ball fields – NO DOGS ON FIELDS; PICK UP DOG WASTE
 - ii. Concessions Revenue Sharing
 - d. Playground
 - i. Playground Signs – Maybe order from another company – inquire what Signage can do.
 - ii. Communication Board from FOP- follow up to meet similar design as other equipment.
 - e. Park Office
 - i. Office Meeting Space: seek bids/cost of doing to meet needs updates and meet Zoom capabilities.
- XI. Adjournment
 - a. Meeting adjourned at 7:01pm by Coco Bill