

Pendleton Park Board Meeting Minutes

September 27, 2023

- I. Meeting called to order at 6:00 pm by Park Board President Bryan Williams. Additional board members present: Vice President Ana Blake, Steve Wills, Brian Slick, Lindsey Madinger, Laretta Gray and Coco Bill. Also present, Park Director Aaron Burris, Director of Maintenance Donnie Meyer, Park Secretary Bobbi Cline, Laura Meyer, Carol Hanna, Stephanie Buck, Tom and Deann Wehner, and Park Attorney Bill Davisson.
- II. Approval of Minutes
Motion to approve July 26, 2023 meeting minutes made by Coco Bill, 2nd by Ana Blake. July meeting minutes were approved.
- III. New Business
 - a. 2023 ParkFest - Carol Hanna
 - i. Profits for the 2023 ParkFest totalled \$14k bringing the three year total to \$34k.
 - b. 2024 Budget
 - i. As the fiscal body, the Town Council approves the budget, not the park board.
 - ii. First reading was done at the September meeting; approval is expected at the October meeting.
 - c. Communication Board
 - i. Suggested by Jennifer Everitt, town hall and presented by Ana Blake. It is requested that the park board review and consider the provided information for a communication board to be added to the playground area.
- IV. Old Business
 - a. Memorial Program
 - i. Picnic tables will be added to the program.
 - ii. Picture notifications will be sent and recorded on application form
 - iii. No annual quota for benches or picnic tables; quota for trees is 20 annually.
- V. Public Comments
 - a. Stephanie Buck - Millings along the trails are too big and cause danger to walkers/joggers. Suggested that the park either use smaller millings or a different material on the trails.
 - b. Coco Bill - Presentation of first impression at Golf Course is lacking due to storage and maintenance shed.
- VI. Sahm's Smokehouse Update
 - a. Sahms provided the food, on budget, for two golf outings.
 - b. No revenue report was submitted.
- VII. Friends of Falls Park – Stephanie Buck
 - a. Heritage fair hosted tractor and engines, a petting zoo and over 180 booths. It was estimated that 14k people attended the event. \$8500 was brought in from parking alone.
 - b. The duck race was able to raise \$9000 and will be used for chess tables in the park. FoFP have offered to help with the project as well.
- VIII. Sports Complex – Aaron Burris
 - a. Coed Softball has wrapped.

- b. The sports complex will now be aerified and winterized for the upcoming season.
- c. Question - Why is the complex losing money? Field stripping is the cause.
- d. IBL fees will be submitted in October.
- e. Bryan Williams - Todd Miller is requested to attend future park board meetings.

IX. Maintenance – Donnie Meyer, Director of Maintenance

- a. Donnie and Roy Baker drove to N Carolina to pick up new utility vehicles and a lawn mower.
- b. The grass on the playground is coming in nicely. Turf is being repaired.

X. Director's Report – Aaron Burriss, Park Director

- a. Report submitted:
 - i. Lease signed with DOC for the land that the golf course pump house sits on; 50yrs at \$1/year.
 - ii. Begley property- Meeting with RDC to determine possibly trading land for road. Still in the works.
 - iii. Question - Can signs be put up with playground open/closed hours? Bill Davisson will check ordinance to determine necessity.
 - iv. Playground will undergo a 3rd party safety inspection; report to be kept on file in the park office for public review.
 - 1. Bolts/equipment are checked and tightened regularly by maintenance staff.

XI. Meeting Review

- a. 2024 Eclipse - Possible event in the park
- b. Soccer - Ideas for future soccer usage

XII. Approval of Claims from July 2023 and August 2023

The Register of Claims for July 2023 and August 2023 were circulated.

Motion to accept Register of Claims for July 2023 made by Laretta Gray, 2nd by Bryan Slick, approved by all. Members present signed the July 2023 Register of Claims.

Motion to accept Register of Claims for August 2023 made by Lindsey Madinger, 2nd by Ana Blake, approved by all. Members present signed the August 2023 Register of Claims.

7:08 pm Meeting adjourned by President Bryan Williams.