

Pendleton Park Board Meeting Minutes

December 14, 2022

- I. Meeting called to order at 6:02 by park board president Bryan Williams. Additional board members present: Jennifer Roberts, Ana Blake, Laretta Gray, Steve Wills, Brian Slick and Lindsey Madinger. Also present: Park Director Aaron Burris, Director of Maintenance Donnie Meyer, Park Attorney Bill Davisson, park secretary Bobbi Cline, Marissa Skaggs, Tom Wilson, Telly Garner, Laura Meyer, Joe Noel and Ed Sahm.

Approval of Minutes

- A. Motion to approve October 26, 2022 meeting minutes made by Laretta Gray, 2nd by Lindsey Madinger. Meeting minutes were approved.
- II. Sahm's Smokehouse Update
 - A. Sahm's Smokehouse officially reopened November 12.
 - B. While all food product was a total loss, damage from the fire was limited and has been cleaned up/repared, including new windows.
 - C. Improvements have been made in staff. Mailers have gone out to area residents. Parties are booking for the holiday season.
 - D. Rent began again on November 1 and reports will begin again in January 2023.
 - E. Deck needs to be reinforced or taken down; not safe for use as-is.
 - F. New lease needs to be reviewed; Ed Sahm requested the break even point be raised. As of now the building is leased on a monthly basis.
- III. Friends of Falls Park – Joe Noel
 - A. The Community Building patio is still waiting on warm weather in order for the concrete to be poured. Thank you donor signs have been made up and are ready. FoFP would like to pay Swackhammer directly.
 - B. All holiday lights are in place. FoFP will be looking for better continuity and collaboration with decorators in future years.
 - C. New software has been purchased to better assist with planning and execution of major events.
 - D. New FoFP board president is Stephanie Buck. New board member, Patty Swan.
 - E. In regards to Charlene's Corner, benches have not been anchored as metal benches are being ordered to replace those currently there.
- IV. Sports Complex – Aaron Burris
 - A. During the cold months, Sports Complex Director Todd Miller is working on repairing equipment, putting together sponsorship packages and getting field renovation quotes.
 - B. Brian Slick asks if PJB should be limited to weekday games in order to open the complex up for more tournaments on the weekend. Will discuss.
- V. Golf Course – Aaron Burris
 - A. The course has wound down for the year with the incoming cold weather. Overall it was a great year and the staff worked well.
 - B. During the cold months the pro shop will get some light updating and be prepared for the 2023 season stock.

- C. In regards to the high chemical bill, this amount is usually paid in installments but was paid in full this year. The savings/difference will be seen in the coming months and will balance out overall.
- D. Lindsey Madinger asks, why is the golf course down \$30k for 2022 over 2021? Aaron Burris answered, early summer had rough weather and a decline from the covid bump.

VI. Playground -

- A. Current low temperatures have made pouring concrete difficult.
- B. Playpros has had to reengineer some play pieces to accommodate for the higher limestone table; rework should be done by February. Extra costs will be absorbed by the manufacturer.

VII. Maintenance – Donnie Meyer

- A. Buildings have been winterized and holiday decorations are up.
- B. Report submitted; see for more information and details.

VIII. Director's Report – Aaron Burris, Park Director

- A. Community Building - Currently there is no consequence for leaving the buildings dirty which is causing extra work for park employees and other guests. Cleaning fee needs to be put into place.
- B. Disc Golf - Concrete has been poured for tee boxes; baskets have been installed. Spring tournament is being planned with the Anderson Disc Golf Club.
- C. Ninestar is still working on completing trail signs; trail maps lasered onto cedar planks.
- D. Masterplan -
 - 1. 23 projects in the masterplan have been identified as 'critical'. 15 have been completed or are being worked on, among these are:
 - a) Adding ADA accessibility to buildings/playground.
 - b) Tree removal - 96 trees have been removed in 2022.
 - c) Finding additional funding: Impact fee has been approved and the council is working on a food/beverage tax that could benefit the park as well.
 - d) Equitable and balanced leases.
 - e) In house programming. This is a long term goal that is already being explored and planned.
 - f) Falls Bridge/Dam.
 - g) Land Acquisition. Tammy Bowman at SMCF is helping with this.

- IX. Jen Robers will be leaving the Park Board in order to join the Town Council. The Park Board thanks her for her service.

Approval of Claims from October 2022 and November 2022

- A. The Register of Claims for October 2022 and November 2022 were circulated and a motion to accept Register of Claims for October 2022 made by Ana Blake, 2nd by Bryan Williams. Approved by all. A motion to accept Register of Claims for November 2022 made by Lindsey Madinger, 2nd by Jen Roberts, approved by all. Members present signed both registers of claims for October 2022 and November 2022.

6:52 pm Meeting adjourned by President Bryan Williams.