

Pendleton Town Council  
March 9<sup>th</sup>, 2023

### **CALL TO ORDER**

The Pendleton Town Council met March 9<sup>th</sup>, 2023, at 6:00 pm at the Pendleton Town Hall. All documents presented are on file in the Clerk-Treasurer's office and may be reviewed upon request. Town Council President, Marissa Skaggs, called the meeting of the Pendleton Town Council to order.

### **ATTENDEES**

Council Members present were President Marissa Skaggs, Vice President Shane Davis, Jennifer Roberts, Steve Denny and Chet Babb with a quorum established. Also in attendance were Town Attorney Jeff Graham, Clerk-Treasurer Willie Boles, Town Marshal Marc Farrer, Fire Chief Chris Nodine, Plan Director Hannah Urbanski and Town Manager Scott Reske. After a moment of silence, the Pledge of Allegiance was led by Robert Post.

### **APPROVAL OF PRIOR MEETING MINUTES**

**A motion was made by Shane Davis and 2<sup>nd</sup> by Jennifer Roberts to approve the meeting minutes for February. Motion approved 5-0.**

### **President Skaggs amended the agenda to start with the Public Comments.**

Robert Post asked the town's attorney if a suit had been filed against RenCon yet. Mr. Graham replied that the suit will be filed any day and that the Town remains committed to the suit,

### **CLERK TREASURER'S REPORT -START**

Deputy Clerk-Treasurer Willie Boles presented the claims for the month of February. The financial report for February was not complete.

**A motion was made by Chet Bab and 2<sup>nd</sup> by Shane Davis to approve the claims. Motion approved 5-0.**

### **DEPARTMENT REPORTS**

Fire- Chris Nodine presented the report.  
Police- Marc Farrer presented the report.  
Court- report submitted by the Judge.  
Park- Aaron Burris presented the report.  
Plan- Hannah Urbanski presented the report.  
Town Manager – Scott Reske presented the report.

### **OLD BUSINESS**

#### **Ordinance 23-04 Community Development Coordinator Position and Wage**

The position will require interaction with the Pendleton Business Association (Pendleton Chamber) and Mainstreet. Steve Denny asked what will the PBA and Mainstreet commit to helping pay for this position? PBA and Mainstreet will each contribute \$10,000 of the salary of this position. Jennifer Roberts stated that this position should be re-evaluated in a couple of years for any adjustments needed.

**Motion to approve Ordinance 23-04 was made by Shane Davis and 2<sup>nd</sup> by Steve Denny. Motion approved 5-0.**

**NEW BUSINESS**

**President Skaggs moved to amend the agenda to include Ordinance 23-07. Shane Davis motioned to approve and Steve Denny 2<sup>nd</sup>. Motion approved to amend the agenda 5-0.**

**Ordinance 23-05 Amending the UDO**

The Ordinance received a favorable recommendation from the Plan Commission. **A motion to approve Ordinance 23-05 was made by Chet Babb and 2<sup>nd</sup> by Shane Davis. Motion approved 5-0. Because this Ordinance received a favorable recommendation from the Plan Commission, it only needed one reading from the council.**

**Ordinance 23-06 Amended Economic Development Rider**

The rider is already in place, but IMPA requested that we update the rider. **A motion to approve Ordinance 23-06 was made by Chet Babb and 2<sup>nd</sup> by Jennifer Roberts. Motion approved 5-0.**

**Resolution 23-02 SMFPT borrowing from the Water Utility for Hydrant Fees**

This resolution allows the SMFPT to borrow \$81,092.08 from the Water Utility to pay hydrant fees for the remainder of the year after May's billing. After a lengthy discussion, the board made a change to the Resolution that stated it was a 3-year loan with 0 percent interest.

**A motion to approve Resolution 23-02 was made by Steve Denny and 2<sup>nd</sup> by Shane Davis. Motion approved 5-0.**

**Ordinance 23-07 Unused Vacation Benefits**

This ordinance will address the issue of unused vacation days that in certain instances, can be carried over to the next year. **A motion to approve Ordinance 23-07 was made by Shane Davis and 2<sup>nd</sup> by Jennifer Roberts. Motion approved 5-0.**

**Public Comments**

Bryce Owens commented about semi-trucks parking in the alley behind the town hall and other business. He would like to see if the town could have the semi's unload in a dedicated loading zone on State Street instead of the alley.

**Adjournment**

The meeting adjourned at 7:32 pm.

Prepared by   
Karen Parkison  
Deputy Clerk-Treasurer

Approved by   
Marissa Skaggs  
Council President