

The Pendleton Historic Preservation Commission met on August 14, 2018 at 7:00pm at the Pendleton Town Hall, 100 W State Street, Pendleton, Indiana.

The meeting was called to order at 7:00pm. Board Members present were Randall Woodruff, Bruce Ring, George Harris, Sandi Butler and Kevin Kenyon. A quorum was established. Representing the Town were Planning and Zoning Administrator Kayla Hassett.

Also in attendance was Rebecca Wickersham of 319 S Broadway Street Pendleton.

MINUTES

MOTIONED BY SANDI BUTLER, SECONDED BY GEORGE HARRIS, FOR MINUTES OF JUNE 12, 2018 MEETING TO BE APPROVED. MOTION CARRIED.

OLD BUSINESS

- A. Enlargement of Existing/Creation of New Historic District
Hassett reported that in order to enlarge or creating a new Historic District, the process would include survey of our historic resources, establish a method, an area we are going to survey and how we are going to do it. As the board discussed previously, the survey area will be the same as the National Historic District which has nice boundaries already established. As for the survey form, Hassett is leaning toward a paper survey which will be used by volunteers and commission members. Hassett likened the survey to the interim reports. She presented the form that the DNR used, which could be modified any way the Commission would want.

Hassett explained when she worked on the interim report for Warren County they would do a walking survey, write down all information they could (address, contributing or not, approximate year built, style) and once they got several of those forms they would spend a day at the library to see if they could dig up any information about the notable houses.

Butler shared that three board members of Historic Fall Creek have already done a walk through Pendleton and marked those buildings that were contributing and non-contributing so this survey may be less work than anticipate.

Hassett would like for this to start this Fall, but would not be surprised if it was Spring. Ring asked if we had contacted Ball State for volunteers and Hassett advised that no one had gotten back with her, adding that hopefully it could be done with Historic Fall Creek, the HPC and Staff and any other volunteers who would be interested.

Hassett referenced documents in the Google Drive folder; one being the Field Guide for High Style and Vernacular Architecture in Indiana (provided by the DNR) to use by surveyors and also a set of maps she created over the past couple weeks to show how we might divide National Register District into fourteen sections with one map for each section.

It was suggested that each surveyor have identification on hand in the form of a letter on town stationery advising what was going on. Butler also suggested that something be put in the paper beforehand and also an insert with the utility bill. Hassett said the notice in the paper was a great suggestion and also she would check with the Utility Manager about the insert suggestion.

Ring asked what becomes of the data once collected. Hassett advised the forms would be turned into her and she would compile all of the information, reviewing it for consistency, we would take photographs as well, and based on the survey we can see where the historic district really should be going based on our listings of contributing, notable and outstanding homes which is where we should be drawing our boundary for our historic district. Should help us draw new lines.

Ring asked why we wouldn't stick with the boundary we have for the National Register, other than having non-contributing. Hassett said that quite possibly could work. She went on to suggest that we could divide the National Register in two: residential and commercial.

The Town Ordinance indicates we must do a survey, create a Historic District map and submit it to Town Council for approval.

Hassett went on to review that a Conservation District would give the first three years where COAs would only be required for demo, moving a structure and for new construction. Then the opposing property owners must write to the town between 60 and 180 days prior to the end of the three year period about their desire not to become a Historic District.

Wickersham asked what this would mean for the property owners. She was advised that the outside/front would have to meet certain guidelines.

B. MSRP Update

Hassett Google Drive presentation included pictures of the five properties and reviewed the current rehab status of the properties and reported that everything appears to remain on schedule for completion.

NEW BUSINESS

A. Cemetery Heritage Sign

Hassett reported the Cemetery Heritage Sign Program is run by the DNR and the Indiana Historical Bureau. Google Drive includes pictures of these signs across the state, along with mock up signs for both sides of our cemetery, the oldest being 1834 and the newer side established in 1902. Cost of a sign is \$129.00 plus tax.

Hassett asked the Commission if they should seek a partnership with Historic Fall Creek Settlement on this project to fund one of the two signs, placing their name on the one sign and the HPC would have their name on the other. Butler said she could take that to the Board and have it on the agenda.

ADJOURNMENT

Next meeting is scheduled for September 11, 2018 at 7pm.

Meeting adjourned at 7:40pm

Kate Edwards
Planning Staff, Town of Pendleton