

Pendleton Park Board Meeting Minutes

September 23, 2020

I. Meeting called to order at 6:01 pm by Park Board President Bryan Williams. Additional Board Members attending were Brian Slick, Josh Ring, Laretta Gray, and Steve Wills. Also attending were Park Board Attorney Bill Davisson and Park Director Aaron Burriss.

II. Approval of Minutes

Brian Slick informed the board of a change to be made in the August 26, 2020 meeting minutes. A vote in regards to the Heritage fair was 6-1 not 7-0. With that change a motion was made by Laretta Gray to accept the meeting minutes, second by Brian Slick. Motion carried.

III. Public Comments-Attendees: Scott Davis, Todd Miller

A. Comments and Questions from the Public: No comments/questions raised.

IV. Sahm's Smokehouse Report

a. No representation from Sahm's Smokehouse.

V. Golf Course Report

a. Scott Davis reported on the Golf Course. Davis reported the following:

1). The golf course reached the \$300,000 mark in revenue in August.

2). Discussion regarding the purchase of new golf carts. Mr. Davis reported that on the weekends the golf course is missing out on 10-14 tee times per day. With 20 more golf carts we could have filled those tee times which would have been another \$25,000 in revenue. Yamaha will have golf carts available in November for 2016 carts are \$3,300 each, 2019 carts at \$4,200 each. The golf course currently has 40 golf carts with 10 of them being new. We are trying to replace golf carts on a schedule to avoid having an outdated fleet and have a total of 50 golf carts is an optimal number to not run out. Newer golf carts will be used for regular daily play and older ones saved for busy days and outings. The board was presented with options on purchasing and trading in golf carts.

Option 1 = trade 5 old carts get 5 new carts

Option 2 = trade 5 old carts get 10 new carts

Option 3 = trade 10 old carts get 20 new carts

Motion made by Laretta Gray to move forward with Option 3, purchase 20 new 2016 golf carts and trade in 10 old carts. Approximate total cost \$51,000. Second by Steve Wills, motion approved by all.

3). Laretta Gray asked if we have logos on our golf course. Mr. Davis answered no, we currently do not. Mr. Davis will check with signage on price for decals.

4). Discussion regarding a new pavilion being built for use by people who have golf outings and do not use catering from Sahm's. Josh Ring commented that in 10 years he sees the golf course outgrowing its currently facilities. The park needs to be thinking about ways to improve facilities and parking.

5).

VI. Sports Complex Update

a. Todd Miller reported on the Sports Complex. Miller reported the following:

1.) Things are starting to slow down; Mike Shirley is using the fields for another three weeks.

2.) Coed Softball League still running.

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- 3). Signed an agreement with Pendleton Rugby to use the fields two Sundays in October to host collegiate games.
4. Diamond 3 has had the renovation completed and is now being used. We have received a lot of positive comments about the changes.
- 5). Football, baseball and softball will be using the complex through the end of October.
- 6). Tournaments have been scheduled for 2021 already, starting with the first weekend in March.
- 7). Revenue numbers were much better than expected with everything that has gone on this year.
- 8). Community Hospital signs have been put up, they are located at the diamonds and the main signs are being built and will be up once completed. The lease will renew mid 2021 not January as stated in the agreement.

VII. New Business

None reported.

VIII. Old Business

- a. **Finance Committee** – Brian Slick reported that considering the year we have had things are very impressive. The golf course has been outstanding, green fees up 53%, cart fees up 72%, pro shop sales up 32% overall up \$104,000 from last year.
- b. **Friends of Falls Park** – Steve Wills handed out a letter prepared by Sandi Butler on behalf of the friends group. In the letter Sandi states the group would like to help light up the park with Christmas lights. They are looking for volunteer groups to “adopt” a section of the park and put up Christmas lights. There will be no nativity scenes to avoid any potential conflicts. The board agreed this is a great idea and have no problems with the Friends of Falls Park moving forward.
- c. **Log Cabin Update**- Steve Wills Reported the following:
 - 1) There were four high school students from the Suma group that helped out with chinking on a Saturday. Cedar posts for the cabin have been purchased; roofing has been scheduled as well as windows. The cabin should be closed up by winter if everything goes well.

IX. Director of Maintenance Report

- a. Reported by Brian Slick. Still working!

X. Director Report

- a. Aaron Burris reported the following:
 - 1). Two quotes for security camera systems were presented to board members. One proposal from Convergent and the second proposal is from AIS. Discussion followed. Aaron Burris suggested that the board try a couple areas in the park at first with one being the new restroom and the other being the North 40 area. Motion made by Josh Ring to move forward with the proposal from Convergent to place cameras at the new restroom and North 40 for approximately \$16,000. Seconded by Loretta Gray. Motion approved by all.
 - 2) Community Building vestibule project has been started by Fredericks with an anticipation of being done in 3-4 weeks.
 - 3) Work has begun on a new cold storage building behind our current shop.
 - 4) Paint has been ordered for the pool bottom and black stripes.

XI. Approval of claims from June 2020

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The approval of the Register of Claims: motion made by Steve Wills, second by Brian Slick.
Approved by all.

XI. Motion to Adjourn Meeting

Motion and second from Bryan Williams to adjourn the meeting. Meeting adjourned by President Bryan Williams at 7 pm.