

Historic Preservation Commission

MEETING DATE: June 28, 2023
MEETING TIME: 6:00 p.m.
LOCATION: Pendleton Town Hall
100 W. State Street
Pendleton, Indiana

ORDER OF BUSINESS

I. CALL TO ORDER

Meeting was called to order by George Harris at 6:00 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Board members in attendance were George Harris, Tammy Bowman, Craig Campbell, Sandi Butler, Ted Julian and Bob Post. A quorum was established. Individuals representing the Town in person were Planning Director Hannahrose Urbanski, attending via Zoom was Town Attorney Jeff Graham.

Others present: John Buermann and Doug Westlund of WC Signs

III. APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion requested by George Harris to approve past Meeting Minutes from 04/12/2023. Motion made by Tammy Bowman, seconded by Craig Campbell; all members present voted in favor of said motion; motion carried.

IV. OLD BUSINESS

A. Sign updated HPC Rules and Procedures

Hannahrose Urbanski stated all members have signed the document; Rules and Procedures will be posted to the Town website

B. Review updated Final Draft - Historic Preservation Design Guidelines

Hannahrose Urbanski said the updated Guidelines are ready to be adopted, and that they can be updated in the future as necessary.

Motion requested by George Harris to adopt the updated Historic Preservation Design Guidelines as written. Motion made by Craig Campbell, seconded by Ted Julian; all members present voted in favor of said motion; motion carried.

V. NEW BUSINESS

- A. HPC06132023-01: 121 E State St. Amoco gas station sign, updated design. Laurie Henry via John Buermann

Hannahrose Urbanski provided information:

- Petitioner is requesting second gas price sign on west/northwest face of gas canopy
- Internally illuminated, size 8'x2.5'
- Fits all the DB sign requirements

Questions / Discussion:

- Sign fits within the canopy
- In addition to the current sign, which is completely obstructed from the opposing direction, this would be a second gas price sign on west/northwest face of gas canopy

Motion requested by George Harris to approve HPC06132023-01 as presented. Motion made by Craig Campbell, seconded by Sandi Butler; all members present voted in favor of said motion; motion carried.

- B. Update on 123-125 W State St. façade grant project

Hannahrose Urbanski provided update:

- Per Dr. Lau, there may be some revisions
- Urbanski requested Lau to provide updates at July meeting
- HPC will need to establish a timeline for him to begin using the funds, as it has been two years with no movement; there has been flexibility through Covid and with contractors, but at this point there needs to be movement or the Board can request the funds be returned by a given date
- Urbanski will resend the original grant information to the Board to review

- C. 2023 Quality of Place Conference Standards for Neighborhood Development

Hannahrose Urbanski provided information:

- Sandi Butler purchased the Historic District Action Guide Book from the conference, as a reference for HPC
- Urbanski recommended that Butler give a brief presentation to the group on the book at some point in the future
- Urbanski noted the NAPC Virtual Short Course will be tomorrow at 1:00, Members available can come into the office and attend virtually
- August 23 and 24 the NAPC will have a multi-session webinar with various topics to choose from; if interested, Board Members should notify Urbanski

Discussion / Questions

- Bob Post raised a concern that the Wine Stable renovation is progressing with work that was not approved by the HPC; possibly removing siding and transoms;

Urbanski suggested that she invite the owners to attend the July HPC to provide updates

VI. ADJOURNMENT

Meeting was adjourned by George Harris at 6:19 pm.

Next meeting Tuesday, July 11, 2023 at 6:00 pm