

Pendleton Urban Forestry Committee

Meeting Minutes

Pendleton Town Hall

January 28, 2020

1. Meeting Called to Order

- Meeting called to order by President Taylor Metz at 4:00pm

2. Roll Call and Determination of Quorum

- Linda Castor
- Carrie Dodd
- Adrienne Dzelme
- Christi Kelly
- Jeanette Isbell
- Taylor Metz
- Jo Scott

Planning Staff member Rachel Christenson and Utilities Office Manager Tracie Dodd and Utility Clerk Etta Moore were in attendance.

3. Election of Officers

Brief summary Urban Forestry Commission Role and Board Members Responsibilities were discussed. (Can be found in Google Drive Folder)

Motioned by Christi Kelly and seconded by Jeanette Isbell to nominate Taylor Metz as President. Motion was carried.

Motioned by Taylor Metz and seconded by Jeanette Isbell to nominate Christi Kelly as Vice President. Motion was carried.

Motion by Jeanette Isbell and seconded by Jo Scott to nominate Adrienne Dzelme as Secretary. Motion was carried.

4. Approval of Minutes of Previous Meeting Old Business Discussed

The meeting minutes from the previous meeting were not available at time of meeting.

5. Old Business

Funding Requests:

A. South Madison Community Foundation Enhancement Grant

TORNADO RECOVERY EFFORTS - Canopy Recovery Campaign

- FUNDED (\$9,999)
- Town and Park to match with \$10,001 in 2020
- Waiting to hear about IDNR-CUF Grant (\$20,000) before we tap into funds

IDNR-CUF Grant

- Application Submitted
- Requesting \$20,000
- Waiting on award notification

Total \$40,000 for tree planting and tree inventory update.

Inventory update will be helpful in telling us where to plant trees because of the hardest hit areas from the tornado, calculate what the difference from storm water runoff because so many of the old growth trees that came down causing water issues this spring. Planning to do total reconstruction of Franklin St, curbs, gutter sidewalks, street surface. Using Banning Engineering to do a redesign of it, no contract as of yet and will apply for community crossing funds thru in dot and town will only pay 25% to fund project.

A Stormwater Utility project was set up and still needs to be implemented and moved forward. This would add a charge to all residents in town to help pay for Stormwater management.

B. Arbor Day Foundation

- Application Submitted
- Requesting \$14,800
- Waiting on award notification

Focused on planting trees on private property. As a group we will decide the best time, place and type of trees to be planted. Jeanette Isbell stated the park department has an updated list of trees that can be planted any time, fall planting, size and cost of trees.

C. Memorial Tree Program

- What is our primary goal?
- What is the end product(s)?

- What is our timeline?

Ideas and references to investigate

Jeanette Isabell volunteered to be Chair for a committee project and update at PUF meetings. Start out seeing what data is being collected and how they are keeping it.

Christi Kelli look into ideas as how to mark them.

IDEAS TO THINK ABOUT

*The Big Trees of Avon. Avon has an E-Book that could be incorporated that people access took pictures of trees that were significant to people and tell story behind it. Where it is, what kind.

*Memorial trees – a lot of people are cremated and people are looking a way to commemorate.

*Jeanette Isabelle would like to update and replace markers –online to find background of tree. All trees planted going forward could be documented.

*Rachel would like to see it extend past the park and into the cemetery.

*Web link to locate tree

*Could use GIS and mapping.

*Possibly working with students to collect data.

*Story Map - Historic Marking walking tour -Points on map show all our historic markers are history pictures and route to walk to visit.

*Bicentennial Year - Legacy Project

*Past – Pride – People - Progress =Pendleton

D. 2019 Tree City USA

Our application was submitted by the December 31, 2019 deadline.

We meet all the qualifications for Tree City USA.

- Total Expenditure per Capita = \$21.07 (minimum requirement = \$2)
- Trees Planted = 23
- Trees Removed = 514

We met qualifications for the Growth Award.

- Category A: Education and Public Relations
- Category B: Partnerships

6. New Business

A.2020 Tree City USA

Please review the Growth Award categories prior to the February meeting.

- <https://www.arboday.org/programs/treecityusa/growthAwards.cfm>

Categories of Eligible Activities:

- Category A: Education and Public Relations
- Category B: Partnerships
- Category C: Planning and Management
- Category D: Tree Planting and Maintenance

B. 2020 Pendleton Arbor Day

National Arbor Day is Friday, April 24, 2020.

- Is this an appropriate date for Pendleton?
- Do we want to work with schools, golf course, and park?
- Tie Bicentennial Day to Arbor Day?
- Please bring ideas to February meeting and be ready to finalize a plan.

7. NEXT MEETING

-February 25, 2020

8. Adjournment

Meeting was adjourned at 5:30pm