

Pendleton Urban Forestry Committee

Meeting Minutes

Pendleton Town Hall
August 27, 2019

1. Meeting Called to Order

- Meeting called to order by President Taylor Metz.

2. Roll Call and Determination of Quorum

- Linda Castor
- Kate Edwards
- Christi Kelly
- Jeanette Isbell
- Taylor Metz

Planning Staff member Rachel Christenson was in attendance. Denise McKee with Falls Park was also in attendance.

3. Approval of Minutes of Previous Meeting

- Taylor Metz motioned to table previous meeting minutes. Seconded by Linda Castor.

4. Old Business Discussed

- 2019 Tree City USA Application - Growth Award
 - o Publicity Goal (5 points): Updates on Urban Forestry section of Town Newsletter.
 - o Tree Inventory and Analysis (7 points): Updates on the tree inventory update.
 - o Christenson reviewed the Davey Tree Inventory Update Proposal provided on the Google Drive Presentation. They will be provided our current data and will work off of that. The cost being \$10,100.
 - o She went on to discuss TreeKeeper Software. She would like to do the three-year subscription and \$400 for web custom training. It allows for work orders, logging of tree specific information, etcetera. She believed the users would be herself, Jeff Barger with Public Works and Aaron Burris or Denise McKee from the Park could go in and edit it.
 - o Isbell asked if it could be used for memorial trees in the Park. Christenson shared her thought that this would be more of an internal use and not for public.
 - o Christenson summed up that it would cost about \$17,000. The DNR, Carrie's group, has their 50/50 match grant. The South Madison Community Foundation (SMCF) also has a grant available for community enhancement for up to \$10,000. Christenson is proposing PUF works with the Park and the Town electric department and SMCF and we do a total project cost of \$40,000. Plant \$23,000 of trees and have \$17,000 of inventory, software and training all included in that package. Ask for \$10,000 from SMCF. The Park seemed positive on contributing between \$3,500 to \$5,500. She hoped the Town could do a

- \$6,500 match. Then if the DNR would pitch in half of the project it would secure the \$40,000.
 - Christenson noted, if we pay someone to plant the trees and 1.5" caliper, it would cost about \$200 per tree which would give us 116 trees. Maybe a Spring planting and a Fall planting next year that would give us two rounds of planting, roughly 60 trees per wave.
- Tornado Recovery Efforts
 - National Arbor Day Foundation Update - Disaster Recovery Tree Support
 - Christenson will get with Carrie this Thursday to talk about this and go over the grant application for this program. This is the energy savings program where they do an analysis on where to best plant tree(s) to save energy and costs.
- Memorial Tree Program
 - The Park information about the Memorial Tree Program is on Google Drive. The donation guidelines and the application. Christenson asked if anyone on the board could take this and run with it. Isbell advised she would be interested but only after the Heritage Fair. Castor said she would work with her also. Kelly also volunteered to help. Christenson will keep us all on the emails, but we will call Jeanette the point person.
 - Discussion ensued regarding established memorial tree programs. Metz liked Angola's program with the bronzed leaf idea with the memorialized person's name on it and then placed on a bronzed tree plaque in the tree memorial area and someday pairing that with a web link where people can find out exactly where that tree is. The web link could have an interactive map showing where the location is and what type of tree it is and maybe taking it a step further where people to put certain memories in or photos.

5. New Business Discussed -

- Board Seat Opening
 - Heidi McClintick sent a resignation letter, which is included in the packet.
 - The Board members all signed a thank you card for Heidi.
 - Christenson requested any recommendations from the board and advised she would get their contact info to Jessica Smith, Town Council President.
- Indiana Urban Forest Symposium (September 12, 2019)
 - Christenson has been asked to present. Her topic will be about what disaster relief looks like in a small town using big city tools to overcome a community disaster.
- Falls Park Community Day (October 19, 2019) 10am-3pm
 - McKee advised it might be a dual purpose ceremony of the new advancements in the buildings at the park and also a Memorial Day tornado plaque and tree planting. Goal is to purchase and plant 15 to 20 trees. She also plans to contact non-profit groups so they can have tables, from Community Building to the Lighthouse Pond, so the community can learn what is available for them to be involved in.
 - McKee suggested this be co-hosted between the Park and the Urban Forestry Committee. The Friends of the Library and the Friends of the Park have also agreed that they want to be involved in that day. She is hoping the PUF committee can oversee the planting of the trees along with an education piece, something that will keep the kids occupied while the parent are working. Perhaps something Pendleton Artist Society might want to get involved with even if simple coloring stations or

painting. She is hoping the Kiwanis and maybe Yummerful might be interested in being present that day. She also suggesting maybe saplings to hand out to the kids.

- McKee will also post that the luminaries for the holidays can be donated and brought that day, which will be stored in the locker area of the pool.
- Also music at the gazebo. Either shifts by performers or just music playing.
- Group activities also, like picking up litter, painting of the bridge, painting of the North 40 restrooms, cleaning brush and planting trees.
- Christenson asked for a PUF volunteer to coordinate with the Park on this event, for example to reach out to Tractor Supply to discuss their interest and timing with this event. She doesn't know what Tractor Supply wants to do. Castor said she worked out there and would be willing to contact them.

6. Next Meeting - September 24, 2018 (4:30pm)

7. Adjournment

- The meeting was adjourned at 5:35pm.