Pendleton Urban Forestry Committee
Meeting Minutes
Pendleton Town Hall
February 26, 2019

1. Call to Order
- Meeting called to order by Taylor Metz

2. Roll Call and Determination of Quorum
- Linda Castor
- Adrienne Dzelme
- Kate Edwards
- Jeanette Isbell
- Christi Kelly
- Heidi McClintick
- Taylor Metz

Planning Staff member Rachel Christenson was in attendance and also Sammi Thatcher of 5429 W SR 132 Pendleton.

3. Election of Officers
- Kate Edwards motioned for the re-election of Taylor Metz as President. Linda Castor seconded. All in favor.
- Linda Castor nominated Christi Kelly as Vice-President. Taylor Metz seconded. All in favor.
- Linda Castor motioned for the re-election of Kate Edwards as Secretary. Jeanette Isbell seconded. All in favor.

4. Approval of Minutes of Previous Meeting
- Jeanette Isbell motioned, seconded by Linda Castor, the approval of October 23 2018 meeting minutes. Motion carried.

5. Review of Roles and Responsibilities of Committee
- Christenson handed out individual specific Onboarding Information packets for review and discussion.

6. Old Business Discussed
- State Street Tree Planting Project
    - In review, we had designated money for State Street trees. We sent out letters to State Street residents. We got a handful of responses back that wanted trees. They made their donations. This was so we wouldn't put trees where they weren't wanted, and those that did want them got them. One year guarantee on those trees.
    - There was a kink on State Street for the remaining trees we were paying for and picking locations for because the Street Department is extending street lights on State

through the residential areas. So instead of planting on State, we planted in other areas, such as the much needed High Street.
- o Six were purchased by others and six were purchased by us, so 12 total were planted.

- 2018 Tree City USA Application
    - o Christenson reported that we did get the 2018 application turned into Arbor Day Foundation. We were eligible for the Growth Award again, so March/April we should be getting our notification.
    - o We had to spend $2 per capita and we exceeded that. A lot of that was in tree removal, but hopefully we will get to the point where we are planting more than removing.

7. New Business Discussed

- 2019 Tree City USA Application – Goals for 2019
    - o Christenson provided a packet of potential goals for the committee members to select from to satisfy the point requirement for the 2019 Tree City USA Growth Award.
    - o A6 Publicity will be satisfied with the new Town Newsletter. We can include an Urban Forestry Committee Update section. We will each be responsible for coming up with 2 little tidbits per year.
    - o Limbs and Leaves pickup – quarterly limb pickup and hauling limbs to a designated location. This might help satisfy a goal.

- 2019 Pendleton Arbor Day – April 26 2019
    - o Metz reviewed the previous Arbor Day plantings
    - o After review, the committee choose the Elementary School for the Arbor Day planting. Christenson advised that she would contact Mr. Schill to make arrangements. Arlene Bennett at the Intermediate School will be our back up plan.
    - o A coloring sheet of different trees for the kids was suggested or pencils with 'My Roots are in Pendleton'.   Christenson asked if someone could get a quote on the pencil idea, she would check to see what tree funds are available.

Public Input –

Sammi Thatcher asked where we purchase our trees. Christenson advised we have gotten some from Blue Grass Farms. We also work with Mike Womack who has a tree nursery. She went on to advise there is a difference between a nursery and a grower. Thatcher asked because of one of the Growth Award goal options was the city and businesses such as private nurseries or tree services work together.

Thatcher shared the idea of giving out small trees to the students for Arbor Day. The committee fondly shared their previous experience with that and the tree size saplings the State provided.

8. Next Meeting – March 26, 2018 (4:30pm)

9. Adjournment

- The meeting was adjourned at 5:30pm.