

# Pendleton Urban Forestry Committee

## Meeting Minutes

Pendleton Town Hall  
April 3rd, 2018

### 1. Call to Order

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- Meeting called to order by Taylor Metz

### 2. Roll Call and Determination of Quorum

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- Linda Carter
- Kate Edwards
- Jeanette Isbell
- Taylor Metz

Staff member Rachel Christenson was also in attendance

### 3. Approval of Minutes of Previous Meeting

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- Minutes unavailable and tabled for next meeting

### 4. Old Business Discussed

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- State Street Tree Planting Project
  - o PUF will provide ten trees and residents can purchase them as well
  - o Letter to residents on State Street / High Street without trees:
    - Isbell and Carter will generate the letter for mailing
    - Christenson will provide list of those without trees
    - Draft to be to Christenson by 4/24 PUF meeting
    - Bottom 1/3 of letter will be for resident response and they will need to reply by 5/11.
    - Items for letter:
      - Please advise if against receiving a tree
      - Would you be interested in paying for your tree?
      - Tree size will be ~1.5" diameter
      - Tree will be planted for you
      - Tree will require you to water
- Tree City USA
  - o Awarded Tree City USA for 2017
    - The board would prefer to hang the Tree City USA flag on the Falls Park flag pole if park approves
  - o Growth Award Goals for 2018 (10 points needed)
    - Improved Ordinance (6 points)
    - Standards and Specifications (6 points)
    - We have already qualified for the 2018 Growth Award

- Spring Pruning Day
  - o Christenson suggested Carrie come put on a workshop for proper pruning
    - We will need volunteers
      - There will be liability waivers for volunteers to sign
      - Isbell suggested lanyards be worn by someone in each group for identification
      - Christenson indicated we will have town street crew available for limb pickup
- 2018 Pendleton Arbor Day
  - Board agreed to plant 2 trees in either the elementary or intermediate schools or in the inclusive playground for special needs kids. We are interested in adding trees to the playground(s) for the next few Arbor Days.
  - Metz will be contacting the school(s) to discuss ideas.
  - Isbell suggested perhaps a leaf collection contest for 2019 Arbor Day, which would require the kids to work on them before 2018 winter sets in.

## 5. New Business Discussed

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- Christenson reported on the new town website and the Pendleton Urban Forestry Committee has its own tab and links to documents such as our 2018 Tree Care Manual and Approved Street Tree List
- Metz asked if the next PUF meeting can be followed by an informal meeting to discuss the tree management plan

## 6. Next Meeting - April 24, 2017 (4:30Pm)

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## 7. Adjournment

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- The meeting was adjourned at 5:30pm.