

Pendleton Park Board Meeting Minutes
October 28, 2020

I. Meeting called to order at 6:00 pm by Park Board President Bryan Williams. Additional board members present: Jen Roberts Brian Slick, Ana Blake and Laretta Gray. Also attending were Park Board attorney Bill Davisson, Park Director Aaron Burris, Todd Miller, Scott Davis and Donnie Meyer.

II. Approval of Minutes

Minutes from September meeting were approved.

III. Public Comments-

A. Comments and Questions from the Public: no comments/questions presented.

IV. Big Lug Report

a. No representation from Big Lug.

V. Sports Complex Update

a. Todd Miller reported on the Sports Complex.

VI. Golf Course Report

a. Scott Davis reported on the Golf Course. Scott Davis reported the following:

- 1). Expenses have been in line with previous years however revenue for the year has surpassed \$390,000. Scott thanked everyone for their support of the golf course this year.
- 2). Scott has interviewed three companies for a new POS system at the golf course. The system/company that is currently in place is becoming difficult to get support from. The current POS system (Fore up) cost \$369 per month year round. The company Scott would recommend is Light Speed their system is \$350 per month and drops to \$150 per month in Nov-Feb. Discussions with Light Speed are still on going to finalize details on number of registers. Our current contract with Fore up is expired so there is no cost to switch companies. Light Speed is a month by month service with no contractual obligation. Light Speed will also handle credit card processing for 2.6%. Scott will check with Dawn at the Clerk's office to make sure this is something that can be done.
- 3). Bryan Williams congratulated Scott on a great year at the golf course.

VII. Pool Report

a. No Report

VIII. New Business

a. Impact Fees –

1) Bryan Williams shared that he spoke with Aaron Burris earlier in the week and things are on track with Impact Fees and if everything stays that way the fees could be set up early 2021. Aaron Burris also informed the board that the town has adopted a 6 month moratorium on new developments which will provide some extra time if needed to get the Impact Fees ordinance in place.

b. New Secretary

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1) Bryan Williams informed that board that he and Aaron Burris will be meeting with Chet Babb to discussing additional funding that would allow for the secretary position to be full time including benefits.

c. Next Park Board Meeting

1) Bryan Williams suggested that Park Board combine the November and December meetings into one meeting on December 16th due to conflicts with the upcoming holidays. All members were in agreement with the change.

VIII. Old Business

- a. **Finance Committee** – no report made.
- b. **Log Cabin** – Aaron Burris reported that they have approximately half of the chinking for the logs completed. The windows have been received and are being sealed. They hope to have the windows and roof installed in the next 2-3 weeks which will seal the cabin before the winter months.
- c. **Friends of Falls Park** – The friends group identified about 20 locations throughout the park that they will be asking for local business, community groups and individuals to help decorate for Christmas. The park will be decorating 4 areas throughout the park: the new restroom, the front entrance planters, the restroom at the circle and the iron bridge near the sports complex.

X. Director of Maintenance Report

- a. Donnie Meyer reported

XI. Director Report

- 1) Bill Davisson was able to get the legal documents for the transfer of property from Ron Fannin to the park completed. The park will be installing a new privacy fence along the property line at Mr. Fannin's request. The hope is to have the fence installed before the end of the year.
- 2) The final playground design from Context was presented to the board members present. Included in the reports was the final design layout with suggested equipment along with a cost estimate for the project. The cost estimate that was provided to the park from Context was for top of the line equipment complete landscaping of the area as well as solid surfacing throughout. There is potential to reduce the cost by completing some items in house as well as utilizing different surfacing options. Staff has been in contact with another equipment provider to get a second price on the equipment in the proposed plan in an effort to bring the total cost down.
- 3) The Barnhart Field sign has been narrowed to two options with the main difference being the figures in the lower left and right corners. All members present agreed to use the sign without figures at the bottom. The Sign should be installed in the next 2-3 weeks.
- 4) PROS consulting is working though the master plan re-write and will have it over for staff review once completed.
- 5) Saturday October 24th the park along with the town completed their Arbor Day planting event. The event was a huge success with 113 trees being planted in the park. This project would not have happened without the tremendous support of the community as well as INDNR, South Madison Community Foundation and the Friends of Falls Park.

XII. Approval of claims from September 2020

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The Register of Claims for September 2020. Motion by Ana Blake. Second Laretta Gray, approval by all. Members present did sign the September 2020 Register of Claims.

6:24 pm Meeting adjourned by President Bryan Williams.