

## **Waterworks Board**

MEETING DATE: July 23, 2020

LOCATION: Pendleton Town Hall  
100 W. State Street  
Pendleton, Indiana

TIME: 4:30p.m.

### **ORDER OF BUSINESS**

#### **1. CALL TO ORDER**

Meeting was called to order at 4:41pm by Sammi Thatcher

#### **2. ROLL CALL AND DETERMINATION OF QUORUM**

Board members in attendance were Donnie Myer, Jo DeWitt and Sammi Thatcher. A quorum was established. Representing the Town was Town Manager Scott Reske, Assistant Planning Director Rachel Christenson, Town Attorney Jeff Graham Tracie Dodd, and Justin Wood.

#### **3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

MOVED BY DONNIE MYER, SECONDED BY JO DEWITT TO APPROVE MEETING MINUTES FROM THE JUNE 18<sup>th</sup> MEETING. MOTION CARRIED.

#### **4. OLD BUSINESS**

##### **A. Update on Mapping of Waterworks District**

Mapping will help put together a 20-year plan and a 3-5-year plan to cover scheduled replacements and maintenance.

Cost accounting system - for proper billing needs to be put in place. Tracking time and expenses to determine correct fees and charges.

Policies in place for guidelines of what is expected of developers.

System Development fees paid by the Developers for new development within new subdivisions will help maintain and develop the systems.

Moving forward with Mapping of the Waterworks District will be worth the investment and needs to happen quickly.

## **B. Update on Ordinance / Updating Bylaws**

Will get updates completed and ready to move forward for next months meeting.

## **C. Discussion on Partnership with FCRWD**

FCRW has requested partnering with the Town on sewer disconnections due to delinquent accounts.

Currently, when they have to disconnect a customer's service, they hire a contractor to dig down to the tap at the main line and physically disconnect and cap the lateral line. This process is destructive, disruptive and expensive.

They would prefer to partner with the Town and have the customer's water turned off instead of physically disconnecting the lateral. FCRW would pay the Town for our time and effort to turn off the water and then to turn it back on once the customer has paid off their delinquent account.

Advantages of having an agreement would be:

1. Less destructive of streets, sidewalks and alleys for disconnection,
2. Less disruptive to town residents
3. Less expensive for the customer to reconnect.

Disadvantages of having an agreement would be:

1. Liabilities,
2. Customer complaints on Town if customer is current with Town account.

## **D. Water Loss Audit and Validations – Update**

The Indiana Legislature enacted SEA 4 in 2019, which obligates water utilities to complete annual water audits. Every other year, this audit must be validated by a certified, third party water audit validator and submitted to the Indiana Authority for compilation into a biennial to the General Assembly. <https://www.in.gov/ifa/3013.htm>

Justin got estimates from Common Wealth for the Audit and Validation. Commonwealth can do this for us. Due to Covid -19 they have extended the due date to January 1<sup>st</sup> 2021.

## **5. NEW BUSINESS**

No New Business to discuss.

## **6. ADJOURNMENT**

Next meeting is scheduled for August 20th.

Sammi asked for a motion to adjourn the meeting that was made by Jo DeWitt and seconded by Donnie Meyer. The motion was carried.

Meeting was adjourned at 5:45pm.

DRAFT