

February 2024 Maintenance Director Report

PARK GENERAL & PLAYGROUND/DOG PARK

- Repaired damage from vandals at restroom.
- Cleaned restrooms.
- Empty trash everyday throughout the park.
- Plowed Snow from parking areas.
- Snow removal from the sidewalks.
- Cut tree off of trail.
- Took down Christmas lights from park areas and bridge.

SPORTS COMPLEX & BARNHART FIELD

- Poured concrete at bench area at Barnhart Field.
- Started working on the fields at the sports complex.

GOLF COURSE/FRISBEE GOLF COURSE

- Trees removed at the golf course.
- Worked on log removal at disc golf.
- Had contractor cut down 2 trees from disc golf that were dangerous.
- Put cabinets and countertop in pro shop.
- Put heat run from furnace in at the simulator room at golf course.
- Fixed hydraulic leak on greens mower at golf course.

RENTAL SPACES

- Cleaned Community bldg. after each time it was occupied.
- Fixed woodpecker hole in red barn.
- Cleaning all cabinets and organizing at the community building.

OFFICE, MAINTENANCE BUILDING, & WOODS

- Prepared new storage for concrete with gravel.
- Poured concrete for storage building.
- Picked up carts in Chicago.
- Did requirements from the Town's insurance. (Videos and test when completed)
- Washed trucks and equipment to remove salt residue.
- Updated service log for equipment that was serviced.
- Worked on skid steer coolant system.
- Put more receptacles in the maintenance area.

OFFICE, MAINTENANCE BUILDING, & WOODS continues

- Put new lights in the shop area.
- Ordered a new mower for the spring.
- Assisted Aaron with interviews for Admin. Assistant.
- Julie has been very beneficial with answering the phones and helping with customers while the transition for the Admin. Assistant.
- Put warning lights on utility carts.
- Repaired bench for Kiwanas.
- Met with contractors on the cold storage block building, and the block work has been completed.
- Working on cabinets organization at the office.

Still Working