

# Falls Park Red Barn



**Thank you for choosing Falls Park for your special event. Falls Park offers our Red Barn as a rustic wedding or event venue. The Red barn is perfect for small weddings, birthday parties and family reunions as well as great place to host company and non-profit special events. This cozy 864 square feet barn is handicapped accessible and includes hardwood floors and electricity. Suspended socket string lights add charm and flair to any Red Barn event.**

The Falls Park Red Barn is available to be reserved Monday through Sunday with rental times from 10 a.m. – midnight and rented on a daily rate. The Red Barn is open for rentals typically between April 1<sup>st</sup> and November 15<sup>th</sup> of each year. Please refer to the Facilities Rental Rates for applicable rates. The Red Barn is equipped with lights and electrical outlets.

Please keep in mind that we do not plan your wedding or event as we only provide the facilities. When renting the Red Barn, standard park rules must be followed:

- The Park does not provide tables and chairs for the Red Barn. You may opt to bring in tables/chairs, but will need to be immediately removed from the property at the end of your rental.
- The Park does not reserve parking for the Red Barn, but a parking lot is conveniently located just east of the Red Barn. Please note the parking lot is to be used for parking only; therefore, event activities cannot extend beyond the grounds of the Red Barn.
- The Red Barn does not have any source of heat, air conditioning and/or plumbing, but restrooms are located in close proximity to the Red Barn.
- All decorations must be removed. Also, please do not use nails or staples for decorations.
- No parking on the grass or on the trails.
- To see that the building and grounds are left in a clean and orderly condition. To use the containers provided for trash. Two trash cans will be provided along with two trash liners. Bring addition liners as needed. Also, please tightly tie up liners and leave inside the barn.
- To keep noise to a minimum after 9:00pm –town ordinance.
- No alcohol—No person shall possess or consume alcoholic beverages within the Town Parks. Ordinance P-1974-1 PENALTY \$500.00 Ordinance P-1974-1.
- To refrain from the use of the Nature Preserve, located in the area commonly known as the North Forty between dusk and dawn. Ordinance 1997-07.
- To assume full responsibility for the conduct and actions of all while using the premises.
- To reimburse the board for any damages or misuse of the property, or any cleaning necessary to restore the property to the original condition at the time of entry.
- Please keep in mind that this is a public park and there will be people walking, driving and riding bikes throughout the Park. The park is heavily used in the spring, summer and fall for regularly scheduled events. Please check with the Park Office to learn if any other program is taking place at the time of your event.

The rental fee is due at least 60 days prior to the reservation date. If reservation is made within the 60 day period prior to event date, full payment will be required for reservation. Cancellation policy: A full refund will be given with a 30 day notice of cancellation. A 50% refund will be given with a 2 week notice of cancellation. No refund will be given if less than a two week notice. We accept cash or checks. Payment can be mailed to Falls Park at P.O. Box 221, Pendleton, Indiana 46064 or brought to our office located at 460 Falls Park Drive, Pendleton, Indiana 46064. Office hours are Monday – Friday 10:00 am – 5:00 pm, closed 12:30 pm – 1:30 pm.

*I have read and understand the above information. I will return the key to the park office when my event is over.*

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_