

The Pendleton Town Council met in regular session at 6:00 PM on September 10, 2020, at Pendleton Town Hall, 100 West State Street, Pendleton, Indiana. All documents presented are on file in the Clerk-Treasurer's office and may be reviewed upon request. Town Council President Chet Babb called the meeting of the Pendleton Town Council to order.

Council Members present were President Chet Babb, Vice President Shane Davis, Robert Jones, Jessica Smith, and Steve Denny. A quorum was established with five members present. Clerk-Treasurer Willie Boles was present.

Also representing the Town were Town Manager Scott Reske, Planning Director Rachel Christenson, Deputy Clerk-Treasurer Dawn Speedy, Fire Chief Jeff Moore, and Town Attorney Jeff Graham. Babb held a moment of silence and Garry Brammer led the Pledge of Allegiance. The minutes from the meeting of August 13 were approved.

#### **CLERK-TREASURER'S REPORT**

Clerk-Treasurer Willie Boles presented claims and the treasurer's report for August 2020.

- Jones asked if The Town is still able to move money from storage fund to rainy day fund, considering the changes to the building. This item will be on the agenda for October.

Total claims for the month of August 2020	1,025,098.83
Electric revenue receipted	735,065.09
Water revenue receipted	104,865.58
General fund balance	535,608.94
Park fund balance	363,412.25
Cumulative Capital fund balance	180,974.63
Cumulative Capital Improvement fund balance	12,606.21
Motor Vehicle Highway fund balance	408,087.30
Motor Vehicle Highway Restricted fund balance	83,872.82
Local Roads and Streets fund balance	366,250.77

General fund balance comparison for the End of August

2018	559,043.65
2019	482,776.67
2020	535,608.94

**A MOTION TO APPROVE THE CLAIMS AND THE CLERK-TREASURER'S REPORT AS PRESENTED WAS MADE BY SHANE DAVIS AND SECONDED BY STEVE DENNY. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**DEPARTMENT REPORTS**

**Fire Department – Fire Chief Jeff Moore**

**Police Department – No representative in attendance**

**Town Court – Judge George Gasparovic**

**Park Department – No representative in attendance**

**Town Manager Scott Reske**

**A MOTION TO ACCEPT ALL DEPARTMENT REPORTS WAS MADE BY STEVE DENNY AND SECONDED BY SHANE DAVIS. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**OLD BUSINESS**

**Ordinance 20-14 an ordinance amending the traffic schedule, second reading**

- No changes were made to the ordinance.

**MOTION TO ADOPT ORDINANCES 20-4 ON SECOND READ WAS MADE BY JESSICA SMITH AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**NEW BUSINESS**

**Public hearing regarding Resolution R20-06**

**Resolution R20-06 a resolution amending the amount of fees collected in lieu of taxes from the Pendleton Electric and Water funds to the General Fund**

- These amounts were last updated in 2015
- 3% per year was added to the amounts
- No public comments
- Jones asked if the utilities will still be okay with the increase. Reske said yes.

- Public hearing 6:29pm – 6:33pm

**MOTION TO APPROVE R20-06 WAS MADE BY ROBERT JONES AND SECONDED BY SHANE DAVIS. MOTION CARRIED WITH ROLL CALL VOTE OF FIVE TO ZERO.**

**Public hearing regarding a possible lease of a parking lot**

- The lease is with Grace Properties for 38 parking spaces by BMO bank.
- Graham said the right of first refusal needs to be added to the lease.
- An analysis was done showing the average cost in the area of \$1050/month.
- The lease states \$1500/month and the Town will be maintaining the lot.
- Davis said this was a lot of money since the Town is also in charge of maintaining the lot. Reske said the maintenance cost would be minimal, and he will watch the costs.
- Smith asked about the current condition of the lot. Reske said it is good for a while; the Town might seal and stripe it soon.
- Denny asked about signage for the lot. Babb said the Town still needs to decide the rules for the lot first.
- Public input
  - Garry Brammer expressed appreciation to the Town as this will help the businesses.
- Public hearing 6:33pm – 6:41pm

**MOTION TO ENTER INTO LEASE AGREEMENT AS PRESENTED WITH AMMENDMENTS MENTIONED BY JEFF GRAHAM WAS MADE BY JESSICA SMITH AND SECONDED BY STEVE DENNY. MOTION CARRIED WITH ROLL CALL VOTE OF FIVE TO ZERO.**

**Ordinance 20-17 an ordinance amending the 2020 salary ordinance**

- This is to amend the salary ordinance for Building Inspector. The employee has been hired on a handshake agreement.
- Reske said the salary is paid mostly out of utilities, and will not affect the General Fund.

**MOTION TO APPROVE ORDINANCE 20-17 ON FIRST READ WAS MADE BY SHANE DAVIS AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**MOTION TO SUSPEND THE RULES WAS MADE BY SHANE DAVIS AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**MOTION TO APPROVE ORDINANCE 20-17 ON SECOND READ WAS MADE BY ROBERT JONES AND SECONDED BY SHANE DAVIS. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**GRW Engineering contract**

- This is to update the Town's Street Standards.
- Reske said they try to use the same standards as surrounding areas.
- This is a requirement for some grants.

**MOTION TO APPROVE CONTRACT AS PRESENTED WAS MADE BY SHANE DAVIS AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A ROLL CALL VOTE OF FIVE TO ZERO.**

**PUBLIC COMMENTS**

- No public comments

**ADJOURNMENT**

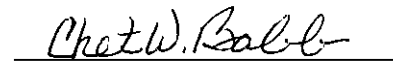
- There being no other business brought before this Town Council, the public meeting adjourned at 7:00pm.

**MOTION TO ADJOURN WAS MADE BY SHANE DAVIS AND SECONDED BY STEVE DENNY. MOTION CARRIED WITH VOTE OF FIVE TO ZERO.**

Prepared by

  
Dawn Speedy  
Deputy Clerk-Treasurer

Approved by

  
Chet Babb  
Council President