

The Pendleton Town Council met in regular session at 6:00 PM on May 14, 2020, at Pendleton Town Hall, 100 West State Street, Pendleton, Indiana, and via teleconference. All documents presented are on file in the Clerk-Treasurer's office and may be reviewed upon request. Town Council President Chet Babb called the meeting of the Pendleton Town Council to order.

Council Members present were President Chet Babb, Vice President Shane Davis via phone, Robert Jones, Jessica Smith via phone, and Steve Denny via phone. A quorum was established with five members present. Clerk-Treasurer Willie Boles was present.

Also representing the Town were Deputy Clerk-Treasurer Dawn Speedy, Acting Town Manager Rachel Christenson, and Town Attorney Jeff Graham. Attending via phone were Town Marshal Marc Farrer, Fire Chief Jeff Moore, and Judge George Gasparovic. No public was in attendance. The minutes from the meetings of February 26, March 26, and April 8, 2020 were approved.

MONTHLY CLAIMS & CLERK-TREASURER'S REPORT

Clerk-Treasurer Willie Boles presented claims and the treasurer's report for April 2020.

Total claims for the month of April 2020	1,163,961.67
Electric revenue receipted	626,998.00
Water revenue receipted	77,331.67
General fund balance	403,819.04
Park fund balance	143,891.48
Cumulative Capital fund balance	160,432.27
Cumulative Capital Improvement fund balance	8,100.21
Motor Vehicle Highway fund balance	62,270.09
Local Roads and Streets fund balance	351,456.65

General fund balance comparison for the End of April

2018	463,930.25
2019	392,019.81
2020	403,819.04

A MOTION TO APPROVE THE CLAIMS AND THE CLERK-TREASURER'S REPORT AS PRESENTED WAS MADE BY JESSICA SMITH AND SECONDED. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

DEPARTMENT REPORTS

Fire Department – Fire Chief Jeff Moore

- Moore announced this is his last year as Fire Chief, and Chris Nodine will be the Chief as of January 1, 2021.

Police Department – Town Marshal Marc Farrer

- Police station is open to the public.
- The reserve program has been put on hold for now.
- Generator at station has been installed.

Town Court – Judge George Gasparovic

- The court is still closed

Park Department

- Babb said the golf club wants to open up more with two people per cart and ten people allowed in the pro shop at a time. Babb thinks it is too early for this and wants to continue to follow the governor's guidelines. Shane Davis said he is okay with the request, as long as Scott Davis and Aaron Burris are okay with it. Stephanie Grimes with Madison County Health Department is okay with this. Babb will take the request under advisement and decide later.

Planning/Utilities Department – Acting Town Manager Rachel Christenson

- Community Crossings grant has been awarded to Pendleton, which will help repair streets in Huntzinger Farms and on the west side of town.
- Enterprise & State Streets – the change order went through so construction will start next week and should be done by the end of the month. This project is 100% funded by the State.
- Two 80/20 grants awarded for design of the business park trail & the US 36 pedestrian improvement project.
- Water meter project is complete.

- Ryan Brashears has been rehired so the Town now has two certified water operators on staff.

OLD BUSINESS

Ordinance 20-03 three feet passing law

- Second read

A MOTION TO ADOPT ORDINANCE 20-03 WAS MADE BY ROBERT JONES AND SECONDED BY SHANE DAVIS. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

Ordinance 20-04 vulnerable road user ordinance

- Second read

A MOTION TO ADOPT ORDINANCE 20-04 WAS MADE BY JESSICA SMITH AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

Ordinance 20-05 complete streets policy

- Second read

A MOTION TO ADOPT ORDINANCE 20-03 WAS MADE BY ROBERT JONES AND SECONDED BY SHANE DAVIS. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

Ordinance 20-06 amendment to the land use ordinance – interim thoroughfare plan map

- Second read

A MOTION TO ADOPT ORDINANCE 20-03 WAS MADE BY SHANE DAVIS AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

Impact fees

- Plan commission and Park are supportive of the fees; Plan Commission approved 400-700 homes to be built, so the impact fees will be helpful.

- Setting up fees will require substantial costs and work, financial analysis, notices, and meetings.
- These studies will determine the fee amounts and assign a list of improvements for the revenue. A separate fund will be set up for impact fees.
- Babb asked Jessica Smith to take the lead on this project, and Smith accepted. Smith said she will report at the next meeting.

A MOTION TO ALLOW CHET BABB TO EXECUTE A FEE AGREEMENT BETWEEN THE TOWN AND BANNING ENGINEERING FOR IMPACT FEES, WAS MADE BY JESSICA SMITH AND SECONDED BY STEVE DENNY. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

NEW BUSINESS

Appointment to the Historic Preservation Commission

- Josh Ring left the board, and Babb asked for recommendations for a replacement.
- Kayla Hassett requested someone with a construction background, as it will benefit the commission.

Resolution R20-04 a resolution directing fees collected from towing contract

- This is a contract between the Town and Gardner's Towing to charge a \$20 administrative fee per tow.
- The revenue will go into the police donation fund.

A MOTION TO APPROVE RESOLUTION R20-04 WAS MADE BY STEVE DENNY AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH A VOTE OF FIVE TO ZERO.

Resolution R20-05 a resolution appointing a new IMPA Commissioner

- Craig Switzer, Electric Supervisor, is appointed to the IMPA board.

MOTION TO APPROVE RESOLUTION R20-05 WAS MADE BY ROBERT JONES AND SECONDED BY SHANE DAVIS. MOTION CARRIED WITH VOTE OF FIVE TO ZERO.

Ordinance 2020-07 an ordinance regarding nontraditional vehicles

- This is to update our ordinance to cover new laws implemented by State and County.
- It's still in draft form and needs work, so this is an informal introduction.

Community Crossings matching grant bid award

- Banning Engineering reviewed the bids and recommended E&B Paving, who was the low bidder.
- This grant will be used to repair streets in Huntzinger Farms and the west side of downtown.

MOTION TO AWARD THE PROJECT TO E&B PAVING WAS MADE BY SHANE DAVIS AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH VOTE OF FIVE TO ZERO.

PUBLIC COMMENTS

- When will a building inspector be hired? Babb said they are working on a job description for a Building Inspector/Code Enforcer and will post when it's ready.
- When will you hire a town manager? Babb said an executive session will be scheduled soon to discuss.

ADJOURNMENT

- There being no other business brought before this Town Council, the public meeting adjourned at 7:30pm.

MOTION TO ADJOURN WAS MADE BY JESSICA SMITH AND SECONDED BY ROBERT JONES. MOTION CARRIED WITH VOTE OF FIVE TO ZERO.

Prepared by _____
Dawn Speedy
Deputy Clerk-Treasurer

Approved by _____
Chet Babb
Council President