

## Pendleton Park Board Meeting Minutes

August 28, 2019

I. Meeting called to order at 6:00 pm by Park Board President Bryan Williams. Additional Board Members attending were Jennifer Roberts, Brian Slick, Stephen Bill, Laretta Gray, Joshua Ring and Steve Denny. Also attending were Park Attorney Bill Davisson, Park Director Aaron Burris, Director of Maintenance Donnie Meyer and Executive Assistant Denise McKee.

### II. Approval of Minutes

Motion by Jennifer Roberts, second by Laretta Gray, minutes from June 26, 2019 meeting approved. Motion by Stephen Bill, second by Steve Denny, minutes from July 24, 2019 meeting approved.

### III. Public Comments-Attendees: Scott Davis, Todd Miller, Londa Bennett, Telly Garner, Tom Wilson, Laura Meyer, Dusten Tryon, George Gasparovic, Carol Hanna, Ed Sahn, Tammy Bowman, Steve Wills, Marc Farrer and Tony LeBeau.

A.. Bryan Williams, Park Board President reflected on the recent acts of vandalism against the park. Mr. Williams mentioned that Donnie Meyer, Director of Maintenance, has spent several hours in clean-up efforts the past several days. Mr. Williams also stated that Denise McKee, Executive Assistant has reached out to Times Post and park social media sites, spreading the awareness of the incident as well as announcing that the park is offering an award to anyone that provides information leading to those responsible. Mr. Williams also asked Police Chief Marc Farrer if he had any suggestions. Marc Farrer responded that the park is doing exactly what they need to do – report, record and remove—yet in this case, to not remove too quickly. Further, he stated that the police officers are working hard to identify the individuals involved—via types of words, drawings, spellings and confident they will find the offender in due time. Mr. Farrer also suggested purchasing cameras which should help deter. Aaron Burris, Park Director, stated that he has reached out to other park directors to see what cameras/video devices they have installed and awaits word. Mr. Burris added that he has spoken with the Kiwanis Club and they have agreed to help offset the costs. Laretta Gray also added that members of the community have made contact expressing their interest and willingness to help. Other questions/discussions took place as follows:

1. Josh Ring asked Marc Farrer if any further suggestions. Mr. Farrer responded to the Pendleton Police Department will continue to monitor as often as possible as well as will be conducting an ATV survey of the trail system. Mr. Farrer also suggested WIFI hot spots and monitor/record of trail activity. He commented that he advises all new hires that if you take care of the park, you will always have a job. Further, Mr. Farrer stressed that the Pendleton Police Department is responsible for services out to State Road 13; therefore, with several entrances into the park, cameras will greatly deter the behavior.
- 2, Josh Ring asked if a gate at North 40 Entrance would be worth the investment. Mr. Farrer replied that a gate would be nice, but several foot paths and entry points throughout the park, making a gate ineffective in many instances. Josh Ring then added that a gate would at least cut off vehicle access.
3. Stephen Bill asked Marc Farrer what would be the charge should the culprit(s) be caught. Mr. Farrer replied that they would be charged for Criminal Mischief under State Law.
4. Stephen Bill asked what the open hours of the park. Marc Farrer responded that the town curfew guidelines apply as well as the park is operated on a dawn to dusk policy unless reserving one of the park facilities. Steve Denny added that Anderson Parks are closed from 11 pm to 6 am. Marc Farrer commented that active patrol is best resolution.
5. Josh Ring asked how human movement is detected. Marc Farrer replied you would likely want to invest in a 24 hour feed/record and review if incident takes place. Bryan Williams commented that the park would need to place the cameras high and also will need source of power.

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6. Bryan Williams and Brian Slick asked if Hubble's camera equipment caught any of the activity that took place at the Sports Complex. Donnie Meyer replied, they checked, but did not reveal any activity. Marc Farrer commented that they hope to catch the offenders soon.

**B. Comments and Questions from the Public:**

**1. Steve Wills** — Presented proposal to the Park Board to reconsider keeping the parking spaces currently located near the park playground on the north side of Water Street. Mr. Wills expressed that he believes it is a Park Board decision and that former Superintendent, Ron Barnhart proposed to improve/pave this parking area through the 2019 Capital Project. Mr. Wills further expressed that he has no dog in the fight and sees many using/benefiting from the parking area. He stated that the parking lot is used daily and feels very safe. He further commented that if the Park Board chooses to remove, the park will receive an outpour of negative response from the community. Mr. Wills provided several diagrams/drawings to illustrate a proposal that he believes will work. Mr. Wills suggested to move the parking lot back, use angled parking, pave as well as placing sidewalk & barriers in front of the parking spaces to prevent cars backing out onto sidewalk/walkers/bikers. Mr. Wills added that he had approached the Town of Pendleton which expressed safety concern as it is a collector street. Mr. Wills pointed out that there are currently 27 other driveways/parking lots that would involve backing out on Water Street. Mr. Wills further stated that he believes his concept will eliminate all safety concerns. Mr. Wills asked the Park Board to reconsider adding the Water Street parking lot back into the 2019 Capital Project and work with the Town of Pendleton to create a safe and successful set-up. Following comments made:

- a. Marc Farrer stated that in all his years working for the Pendleton Police Department, there have not been any incidents/accidents in the location. Mr. Farrer also added that many grandparents, handicapped and single moms often use this parking lot.
- b. Laretta Gray commented that she used this parking lot when she had brought her elderly mother to visit the park. She also added that the beauty shop across the street from this area confirmed that they had never witnessed an accident at the parking lot and/or have concerns. Laretta Gray stated that she would like to see the Water Street parking saved.
- c. Donnie Meyer commented that the park would definitely need a barrier to prevent any cars from going into the playground area.
- d. Jennifer Roberts stated that she felt multiple parking areas was unnecessary and preferred all cars to be in one central location.
- e. Laretta Gray stated that not all park patrons have access to the playground from the parking located on Falls Park Drive between the Gazebo and Pond due to being in wheelchairs/walkers. Laretta Gray also added that many grandparents sit in their car to watch their older grandchildren play at the playground.
- f. Josh Ring commented that he believed the decision of removing the Water Street parking had already been decided. Laretta Gray commented that she thought the group had not fully discussed the issue and felt that the park needed to keep the minority in mind.
- g. Steve Wills added that it was his understanding that Ron Barnhart wanted to keep the parking lot and only needed Park Board approval to accomplish.
- h. Josh Ring stated that the Town of Pendleton had already agreed to add more parking spaces across Water Street and provide a crosswalk over to the park. Steve Wills commented that the town's parking lot would not be adding parking spaces. Jennifer Roberts expressed concern as to why we are now worried about saving only 6 parking spots. Steve Wills replied that he felt that there is huge need for parking in town and that the Water Street parking would be safer for the playground than option the Town of Pendleton has offered.

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- i. Steve Bill asked if the Town of Pendleton must give approval of keeping the Water Street parking lot. Marc Farrer replied that should the park decide to keep as is, no Town approval is required. Yet, if improvements/alterations are made, the Town then must approve as would be considered a Land Improvement.
  - j. Steve Bill commented that he believed keeping and improving the Water Street parking lot is much safer than creating a crosswalk that would require park patrons to walk across the street to get to the park..
  - k. Jennifer Roberts expressed concern that cars would then need to back into another parking lot on the south side of Water Street.
  - l. Josh Ring expressed concern of kids walking behind the cars backing out of the parking lot.
  - m. Lauretta Gray commented that the Park Board should be willing to make accommodations for those that are in the cars—i.e. elderly, handicapped, parents, children and noted that the Water Street parking was used more during the day hours.
  - n. Josh Ring stated he felt that the Water Street parking lot was an after-thought and was not needed while Steven Bill stated it was an existing need and it was being fulfilled.
  - o. Bryan Williams asked that if the Water Street parking lot was eliminated, would we gain parking spaces across the street by the Town. Aaron Burris replied no additional parking spaces would be gained.
  - p. Jennifer Roberts commented that amount of parking does not seem to be an issue and we would only need to retrain people as to where to park.
  - q. Dusten Tryon, member of the public, added that during the day many disabled individuals use the Water Street parking and if those six (6) spots were not there, they likely would not come to the park.
  - r. Brian Slick asked if the parking lot was removed, then what is planned to go in its place – grass, sidewalk? Aaron Burris replied yes.
  - s. Steve Denny stated that he felt that there was no right or wrong answer and all would come down to preference, yet personally would like to see more parking available in town.
  - t. Stephen Bill motioned to retain the Water Street parking and allow Aaron Burris to come up with a plan and meet with the Town of Pendleton to make the necessary improvements to gain Town approval. Second Motion by Lauretta Gray. Jennifer Roberts asked how much will this cost and who is going to pay. Steve Wills stated that the original estimate was \$44,000.00 by E & B Paving and suggested to be paid out of the remaining funds of the Capital Project. All Park Board members cast votes — 4 in favor (Lauretta Gray, Steven Bill, Steve Denny & Brian Slick; 3 not in favor (Bryan Williams, Jennifer Roberts & Joshua Ring). Motion approved by majority vote.
- 2. George Gasparovic—Totem Pole.** Mr. Gasparovic first started off by thanking Denise McKee for her kind efforts with set-up and sharing helpful tips as to what key details to share with the Park Board. Mr. Gasparovic then presented his idea of taking a tree that was damaged in the Tornado and turning the remaining trunk into a memorial totem pole. He shared a video that provided special memorials and monuments throughout Falls Park – including the War Memorial, Lighthouse at the Pond, Cannon, Raymond Hoppes Memorial and Town Mural. Mr. Gasparovic then revealed an image of the Ross Family Totem Pole that represents their family and felt that a totem pole representing Falls Park/Town of Pendleton would be ideal in the park. He added that the park staff, Donnie Meyer, suggested a tree located near the Creekside. Mr. Gasparovic further added that the park can have carvings and/or pictures on the tree and perhaps can have a picture contest to determine the pictures. Mr. Gasparovic plans to reach out the Friends of Falls Park and the Pendleton Arts Society to discuss the idea further in hopes to collaborate efforts to get the job done. He added that costs run about \$200.00 per square foot for carvings and if gains Park Board blessing, he will then poll individuals for input and provide a final design/look to present

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to the Park Board.

a. Stephen Bill commented that he believes it is a great idea, but asked who will conduct/fund the project. George Gasparovic commented that he as well as hopes to receive support from the Friends of Falls Park and Art Society.

b. Bryan Williams stated that all Park Board members are in favor of the project and that he is excited to see the design. Bryan Williams further added that George Gasparovic has the blessing of the Park Board to move forward with the project.

3. **Carol Hanna – Air Conditioner for the YMCA.** Carol Hanna attended the Park Board meeting as a representative and voice of the YMCA. Mrs. Hanna further expressed concern regarding the issues they are experiencing as currently without a work air conditioner system. Bryan Williams confirmed that they matter will be immediately addressed. Carol Hanna further added that the YMCA currently has 23 different workout classes consisting of 365 students, not counting those that come and use the cardio equipment.

4. **Tony LaBeau – Park Metal Slide.** Tony LaBeau stated that he noticed that the tall metal slide that was damaged from the storm had been removed from the front of the park. Bryan Williams replied that several have inquired as to the slide, but that it will be placed in the town auction that is set for September 14, 2019.

### **IV. Big Lug Report**

a. Ed Sahm reported on Big Lug. Ed Sahm reported that they are about one year behind on the project, but have made three [3] million in investment/improvements on the former Highway 67 restaurant and Big Lug Country Pub combined. Mr. Sahm added that he has invested a lot of money in Pendleton and now have even added a smoke house and BBQ menu at Big Lug Country Pub.

b. Ed Sahm stated that despite Highway 67 Sahm's restaurant closing, he is confident the clubhouse style country pub will be successful, noting with tenant contribution of \$30,000.00 at the beginning of the contract and Big Lug spending \$140,000.00 on dining remodel, bathrooms and pavilion. Mr. Sahm also added his open window/food run concept in pavilion similar to successful Broad Ripple will create a gathering/hang-out space promotion community and environment.

c. Stephen Bill commented that Ed Sahm had previously said he needed something unique to draw in people—he hopes this will also make the golf course more successful.

d. Bryan Williams stated that the Park Board is okay with whatever decisions Ed Sahm's makes as to the menu, but when entered into the contract, Big Lug was to provide all food for golf outings, yet has not happened. Ed Sahm replied that he did provide food for one (1) 2019 golf outing as well as donated all the food for the high school tournament. Mr. Sahm further added that he has no issues providing this service. Mr. Williams then inquired why then only two (2) golf outings in the past two years and expressed importance of the restaurant and golf course working together. Ed Sahm replied that he has not had issues working with his other golf courses. Mr. Sahm further stated that the pavilion can accommodate many people, but concerned about giving up space with no funds in return. Mr. Sahm also stated there had only been one time in which the golf shop requested his food service. Scott Davis, Manager of the Golf Course, stated that this was simply not true. Mr. Davis further commented he reached out several times, but never worked out as transferred to caterer in Indianapolis. Bryan Williams again stated that the menu is completely Ed Sahm's call. Ed Sahm stated that Big Lug and golf course are clearly not feeding off each other and curve appeal of golf course has been awful until recently. Mr. Sahm added he has lost/been out \$400,000.00 with Big Lug, but wishes to keep it going. Jennifer Roberts asked what we need to do to make it happen. Scott Davis replied that they two of them need to get together. Ed Sahm agreed, but stated that he cannot work with a

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\$8.00 per plate limit. However, Mr. Sahm suggested that Scott Davis contact him directly and he will work something out. Bryan Williams stated that everyone wants the same result.

e. Aaron Burris asked Ed Sahm for status on smoker. Ed Sahm stated he plans to install a stainless steel smoker that will exit the smoke outside the building through chimney. Aaron Burris stated that the park's insurance is okay with the unit. Stephen Bill reminded Ed Sahm to obtain necessary permits.

f. Jennifer Roberts suggested that the park work with the Town of Pendleton to get trail from the town out to the golf course. Ed Sahm stated that if trail runs adjacent to private property, market value of real estate is proven to drastically increase.

g. Ed Sahm asked if he needs building permit to install smoker. Aaron Burris replied yes and directed him to Rachel Christenson.

h. Bryan Williams asked Ed Sahm is lease has been signed/executed. Ed Sahm replied no. Bill Davisson asked if the need to sit down and discuss lease. Mr. Sahm expressed concern and need for more of a guarantee as was seeking a 10 year lease considering the investments made. Steve Denny asked if he came to Park Board seeking to spend money on the restaurant. Mr. Denny then clarified, asking if funds were put into restaurant voluntarily without coming to the Park Board, and if the case, cannot be used as a bargaining tool in lease process.

i. Bryan Williams asked for update on revenue projections. Ed Sahm replied that on average earn \$15,000-16,000 per week in gross revenue, with summer months at \$30,000 per week and winter at \$20,000 per week. Mr. Sahm also added he projects weekly average to increase to \$25,000.00.

j. Bryan Williams remarked that park will feel better with having the lease signed and in place. Ed Sahm agreed. Bill Davisson asked if it were possible for Ed Sahm and Aaron Burris to get together. Mr. Sahm and Mr. Burris replied yes.

k. Telly Garner advised she has now stepped away from Big Lug Country Pub, but still helping out with books and accounting tasks.

### **V. Sports Complex Update**

- a. Todd Miller reported on the Sports Complex. Mr. Miller reported that the Sports Complex has had the biggest month in revenue at over \$7,000.00 for the month of August, consisting of Fall Ball, Co-ed Softball and Men's Baseball League.
- b. Todd Miller also reported the following:
  1. For the month of September, have Men's Baseball League, PJFL, Fall Ball, and field rental by Mike Shirley, with fields being used 55% of the time, prior to previous years close to 0%.
  2. Contract implementation date for sponsorship with Community Health Network/Community Health Anderson is set for September 18, 2019.
  3. Josh Ring asked if the drawings for the entrance sign have been designed. Todd Miller replied drawings will be ready in one week, but sponsor still needs to determine exact name they want on the sign. Jennifer Roberts asked if the Town of Pendleton is working with park on the sign. Todd Miller replied no, but any signs on building/fence do not require sign permit. Josh Ring added that there will be limits on entrance sign. Mr. Miller commented that he will contact Rachel Christenson after drawings are finalized.
  4. Todd Miller advised he is revisiting sponsorship package, particularly as to Field Sponsorship. Mr. Miller expressed concern \$2500.00 per sponsorship was too high and likely to lower to \$1750.00, with 7 fields available for this type of sponsorship from the months of August 1<sup>st</sup> – March 1<sup>st</sup> each year.
  5. Todd Miller shared upcoming sport programs:
    - a. Baseball Tournament October 11<sup>th</sup>- 13<sup>th</sup>

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b. Indiana Men's Baseball League seek 50-60 dates from April – September 2020. Josh Ring asked if the team will have full access of the sports complex. Todd Miller replied they will only have access to one field.

c. USSA Baseball/Softball looking to sponsor tournament and camp in 2020 (April – July), yet not available due to PJBL. Mr. Miller plans to get with PJBL to discuss sharing fields.

d. Working on efforts to remove graffiti.

e. PJFL off and running well with increased numbers.

f. Stephen Bill commented that with earning \$7,000.00 in revenue during the month of August, asked how and when the Sports Complex will get in the black. Todd Miller replied that with the forthcoming sponsorship, the budget will be in the black.

g.. Brian Slick asked how the concession stand has been used historically and if warranted to have available for park use. Todd Miller stated most likely not warranted/worth having open unless tournament, but park does not have any ownership of equipment as belongs to PJBL. Steve Denny asked who gets sale proceeds. Todd Miller replied all goes to PJBL. Steve Denny also asked who pays for merchant service. Mr. Miller again replied PJBL as accepts cash and/or credit card. Josh Ring asked about football league. Todd Miller replied PJFL accepts cash only.

### **VI. Golf Course Report**

a. Scott Davis reported on the golf course. Mr. Davis reported that the month of July was very good and revenue increased since 2018 with a 17% revenue increase from July 2018. Mr. Davis added that he can't make up for all lost season due to rain, but chipping away and projects to end in the black.

b. Scott Davis also reported the following:

1. September and October have several tournaments scheduled.
2. T work is still coming along.
3. Golf Course will be re-rated in Spring 2020.
4. Men's and Ladies Leagues about to wrap and head into tournaments.
5. Combination of chemical application and timely rain, grounds look very good.
6. Short-term goals: T Project, remove dead trees, plant new trees, indoor golf program.
7. Long-term goals: Draining/Irrigation, improve facilities, increase golf carts to 40.

c. Stephen Bill asked if could do one thing, what would it be. Scott Davis replied to correct drainage/irrigation issues. Mr. Bill added feedback from golfers was to address drainage and implement cart path. Scott Davis replied if correct drainage, will not need cart path. Brian Slick added that a cart path at #2-3 holes would help once drainage fixed. Aaron Burriss added that it would cost \$1 million dollars to dig pond and need way to get water to drain, especially at holes #3 and #6 as do not drain at all.

### **VII. Pool Report**

a. Londa Bennet was not present to provide report on pool. Email from Londa Bennet was provided to Park Board Members for review.

### **VIII. New Business**

a. **Meditation Garden Survey** – Tammy Bowman, Director of South Madison Community Foundation reported the following:

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1. With post tornado devastation and leaving wide-open the Meditation Garden area, the Foundation conducted a survey from the community members as to their wish-list in revitalizing the area.

2. Community Survey prompted by funds received by SMCF for a memorial contribution, in memory of Charlene Daughtery, funds placed in hold for the right time/project to honor her life and commitment to Falls Park. Her son, George Daughtery, then contacted SMCF expressing interest to apply the \$4,000.00 to replace trees in the park. Mrs. Bowman further explained that the donor's wishes for funds to go towards a project that would make impact.

3. Survey confirmed strong support of the Meditation Garden Project to revitalize the area, giving visions/ideas as follows (to name a few) – remove dead trees/shrubs, replace trees/shrubs/plants as well as add new flower beds, benches/seating, pergola and patio for intimate events, creating an overlook of the falls.

4. Tammy Bowman further expressed belief that the project is of an impact area and great project for the community to expand with financial support in addition to the \$4,000.00 donation. Mrs. Bowman also added that SMCF can assist in getting more material/resources and if Park Board can make a commitment to this tornado recovery, there are likely community groups willing to help as well.

5. Josh Ring commented that the Meditation Garden was always a special place for him and his family—a gem of a spot that most were not aware even existed. Josh Ring inquired if overlook was safe idea. Tammy Bowman replied that many commented that a fence/barrier would be necessary. Mrs. Bowman also added that the area was full of clutter, offering no flow and too compact.

6. Bryan Williams asked what SMCF needed from the Park Board. Tammy Bowman replied seeking idea to seek Park Board approval to proceed and would not wish to do anything that prevents future plans for advancements. Jennifer Roberts commented that the park has been focusing on the Master Plan that currently does not address nor has there been a drawing in place for the Meditation Garden revitalization. Josh Ring added that sidewalks now connect to help draw people to the area.

7. Tammy Bowman stated that the Meditation Garden is still in the historic portion of the park to allow movement short-term and not wait 5 years out before repair. Jennifer Roberts expressed she did not want to take away momentum of the playground and perhaps can work the two projects together. Mrs. Bowman reflected on residential/small business processes for storm damage remedies~ First insurance review, then Small Business Association Recovery Loan, then Homeland Security Application – Mrs. Bowman remarked that she expects playground equipment will be likewise covered by insurance, yet the Meditation Garden not be insurable such as lost trees.

8. Jennifer Roberts asked if \$4,000.00 is now available. Tammy Bowman replied yes. Josh Ring asked what do you want. Tammy Bowman replied to gain Park Board approval to plant trees in the fall and asked if can move forward with drawing by Landscape Architect, Taylor Metz. Bryan Williams and Jennifer Roberts both replied she has Park Board approval.

**b. Joint Community Projects** – Denise McKee reported on the following project/program:

1. Lending Library Tree – Friends of the Library and the Friends of Falls Park with lead by Coco Bill are working hard to bring a fun, whimsical library tree that will provide free books to the children in the community. The library tree will be created from a large tree trunk in the playground that was left from the tornado. On September 18<sup>th</sup>, FOL/FOFP representatives Coco Bill, Denise McKee and Dusten Tryon will be meeting with Chris Byer from Dependable Tree, Danial Webster from Rise Woodworks and Pat Mattingly to discuss construction details. Further, Coco Bill has applied for the SMCF Community Grant and will learn if awarded on September 19<sup>th</sup>.

2. Community Day at the Park – co-hosted by Falls Park and Pendleton Urban Forestry Committee on October 19<sup>th</sup> from 10 am – 3 pm. The morning hours will consist of several service projects that the community members/organizations can engage in as well as the afternoon will consist of fun-filled

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activities such as demonstration on How to Plant a Tree, Museum Tours, Storytime, Art Activity and booths from Non-profit/community groups. More details to come.

c. **Arabian Horse**- reported by Aaron Burris. Mr. Burris reported that he has spoken with Joe Buck, School Superintendent and that the school is open to having the horse be placed on display at the park. Laretta Gray stated that she believes that the horse belongs to the school and that it where it needs to stay. She advised that the horse represents the school and that Tri Kappa paid for the horse to be at the school. Further, she stated that the horse is in bad shape and that we would not want at the park. Mr. Burris added that the only place he felt might be appropriate was at the Sports Complex near the softball/baseball diamonds that are currently used by the PHMS teams. Bryan Williams commented that he agreed that the horse should be placed on park grounds.

d. **Red Barn rates** – reported by Aaron Burris. Mrs. Burris shared average rates of other rental facilities – adding that the Red Barn is a 864 square foot open room that offers no restroom or kitchen. Mr. Burris stated that he feels that a good starting rate would be \$100.00 per night plus tax for the days Monday – Thursday and \$200.00 per night plus tax for Friday, Saturdays, Sundays and Holidays. The Park Board agreed with these rates and stated that non-profit rates can be handled on a case-by-case scenario.

### **VIII. Old Business**

- a. Park Projects – Aaron Burris reported that E & B Paving will finish walking trail once the ground is dry. He also added that they will be giving a \$5,000.00 discount on their overall costs. Mr. Burris advised that Fredericks have laid the water lines. Further, he informed that Ninestar will remove the pole and follow trench of Fredericks and run line to a box in the restroom. Mr. Burris also added that he spoke with Nate from Fredericks and park may be without a working restroom for a couple of weeks and will need to bring in port-o-lets.
- b. Finance Committee – Brian Slick reported that the group met to discuss the Revenue/Expense/Net Proceed Comparison Report provided by Denise McKee breaking down figures for the past 10 years. Mr. Slick also noted that the pool has lost an average of \$19,500.00 per year, but in the past four years have lost less than \$7,000.00 which indicates the park is moving in the right direction. Further, Mr. Slick added that the Golf Course has performed about the same as the pool. Brian Slick also commented that they are exploring the overall budget for the golf course as well as the pro-shop. Mr. Slick explained that they would like for the Clerk Treasurer's Office to break down sales that are from personal purchase orders versus overall shop purchases. Mr. Slick also stated that they budget is a little out of whack due to having two director salaries, but to be expected, while everything else looks good. Finance Committee is planning on meeting with each department head over the next 30 days to look at revenue/expense to plan better and come up with projects in each department for the Friends of Falls Park. Steve Denny added that the park needs to look into the current Merchant Services as there is a way to get around the high costs. He also suggested that we could start charging the customer 2.5% to offset the cost should they use credit card. Denise McKee will get with Scott Davis and Londa Bennet to get current rates for the merchant services they use.
- c. Log Cabin – Reported by Aaron Burris. Mr. Burris stated that the Log Cabin Committee is concerned with where they can store the wood while it needs to be exposed to outside weather. The park and the committee will be discussing options.
- d. Friends of Falls Park – Reported by Dusten Tryon towards the end of the meeting – Mr. Tryon reported that the Friends of Falls Park have about 60 members total, including family members. Further, reported that the group is getting ready to hold their first Heritage Fair and all is going well. The FOFP will also be working with the FOL on the Lending Library Tree and will be taking

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care of the landscaping around the base of the tree. In addition, the group now has t-shirts and banner for exposure..

**X. Director of Maintenance Report**

- a. Donnie Meyer reported the following:
  - 1. Tim Warrem, community member, has been working on the graffiti removal efforts at the North 40 Entrance, providing free service except for the cost of the material. Mr. Meyer indicated that he is seeing much improvement with power washing/strong chemical, but will likely need to paint in several places.
  - 2. Expects money for slide replacement to come in about four weeks.
  - 3. Parts on all swings were shipped today.
  - 4. Broken red slide to be removed as 17 years old and only made to last 20 years.
  - 5. Restrooms at the Circle Drive will be rehabbed, with the Lions Club covering the costs.
  - 6. Fox 59 coming out this evening to interview regarding the graffiti incidents – so far one of three channels providing coverage.

**XI. Director Report**

- a. The following was reported by Park Director, Aaron Burris:
  - 1. Lions Club has been awarded \$4,180.00 to be given to the park for stump removal costs.
  - 2. Lions Club also planning to apply for another grant – \$750 match fund.
  - 3. Master Plan summary of the Public Forum provided in the packet.
  - 4. Town Auction scheduled for Saturday, September 14, 2019 at 10 am and not cash only.
  - 5. Selective Insurance working on final number for release of payment.
  - 6. Looking into security camera quotes.
  - 7. Air Conditioner is getting taken care of at the YMCA. Drain pan has rusted out and currently in a mess and unit cannot be used until replaced. Bryan Williams added that as landlord, we need to correct. Josh Ring suggested we learn how many patrons use the facility to determine the right unit size.
  - 8. Jennifer Roberts suggested that Aaron Burris contact Context to get a design for new playground and run fundraiser.

**XII. Approval of claims from July 2019**

The Register of Claims for July 2019. Motion by Stephen Bill. Second motion by Jennifer Roberts, approval by all. Members present did sign the July 2019 Register of Claims. Denise McKee will submit to the Town Clerk.

8:48 pm Meeting adjourned by President Bryan Williams.