

## Pendleton Park Board Meeting Minutes

### June 26, 2019

I. Meeting called to order at 6:00 pm by Park Board Vice-President Jennifer Roberts. Additional Board Members attending were Brian Slick, Stephen Bill, Joshua Ring and Steve Denny. Also attending were Park Attorney Bill Davisson, Park Director Aaron Burris, Director of Maintenance Donnie Meyer and Executive Assistant Denise McKee.

#### II. Approval of Minutes

Motion by Joshua Ring, second by Steve Denny, minutes from May 22, 2019 meeting approved.

III. Public Comments-Attendees: Scott Davis, Todd Miller, Londa Bennett, Telly Garner, Tom Wilson, Laura Meyer and Joey Patton. No comments and/or questions raised.

#### IV. Pool Report

a. Londa Bennett reported on the pool. Mrs. Bennett reported that June attendance has improved since the first day of summer. She also indicated that revenues for May and June less due to weather and school make-up days.

b. Londa Bennett also reported the following:

1. Pendleton Swim Club is hosting Stars & Stripes Swim Meet this coming weekend – 12 teams participating and will be using the Sports Complex for parking overflow.

2. Weekend of June 22<sup>nd</sup> and 23<sup>rd</sup> had Cardinal Swim Meet from Muncie at the pool due to lightening damage to their pump system. The event brought in \$2,000.00 for pool rental on top of concession purchases.

3. July 1, 2019 will mark the 40<sup>th</sup> Year Anniversary for the pool (7-1-79) and plans to have some special activities for the day—fun facts on the pool, etc. on social media.

c. Londa Bennett presented the Board with two quotes for purchase of new pool vacuums. She indicated that both are broken beyond repair as Donnie Meyer has tried multiple times to fix. She further stated that they have been down since mid-season 2018 as Ron Barnhart was unable to repair as well. Since July 2018, pool staff members have been using a hand-held vacuum. The first quote from Spear Corporation, from Roachdale, Indiana comes with 3 years parts/service warranty and if down, will provide temporary unit until repaired. Cost \$7499.00. The second quote is also new, but last year's model. Company is out of California, but has sales reps locally. Both units are made by Dolphin, but first quote model is programmable which accommodates up to three areas of the pool and shuts off when these areas are finished. The second quote is not a programmable unit and would require staff to come in and turn unit off. Discussion of units as follows:

1. Stephen Bill stated that this product is wonderful and very efficient as has residential unit for his home.

2. Joshua Ring stated that he agrees, but asked if they come with filters. Londa Bennet replied that the first model from Spear Corporation comes with filters and second unit from California comes with basket only for clean-out.

3. Bill Davisson remarked that it is very important to purchase as need for removal of paint chips, gravel, etc.

4. Stephen Bill asked how often we need to clean the filters. Londa Bennett replied at least every 2-3 weeks.

5. Donnie Meyer made suggestion that the Park purchase two filters should they opt to go with quote #1.

Pendleton Park Board Meeting Minutes  
June 26, 2019

6. Londa Bennet commented that this is the first year for the model from Spear Corporation, but very confident the unit will work great and has had great experience with Spear Corporation.
7. Donnie Meyer stated the Park staff will also do things much different this year. They plan to work on pool painting, cleaning, draining and removal of pumps/vacuum immediately following pool season.
8. Aaron Burris advised that the 2018 Bond has funds earmarked for the pool that such funds can be used to purchase the unit. He further mentioned that there was a line item for wall climbing unit that these funds can be used for the vacuum.
9. Jennifer Roberts added that we need to take care of things to draw more people to the pool and other park amenities.
10. Joshua Ring asked who will program the unit. Londa Bennett replied that Spear Corporation will oversee the programming.
11. Jennifer Roberts asked if there was a not so high tech option. Londa Bennett replied that she was not aware if there was a cheaper model as compared similar models from each company. Jennifer Roberts expressed concern of making decision so quickly, but understands that the pool needs to have a good vacuum system. Donnie Meyer added that he has met with the representative and if rotate filters properly, should not have any issues.
12. Stephen Bill asked Donnie Meyer for his recommendation. Donnie Meyer replied that he always prefers to purchase locally, but willing to meet representative to get familiar with the unit. Jennifer Roberts asked Aaron Burris for his recommendation. Mr. Burris commented that he feels best to spend to a little more money to have better service/warranty.
13. Motion by Stephen Bill, second by Joshua Ring, all in favor, motion approved for unit from Spear Corporation to be purchased.

**V. Big Lug Update**

- a. Telly Garner reported on behalf of Big Lug. Telly Garner reported that they just hired a new General Manager, Noah, who comes with a lot of restaurant experience.
- b. Telly Garner also reported that today is her last day and that she will be taking a month off for medical leave. She plans to manage the front of the house once she returns.
- c. Telly Garner also stated that everything else with business operations is going good.
- d. Joshua Ring asked if the grease traps are working well. Telly Garner and Tom Wilson replied yes.
- e. Aaron Burris asked if the company for the prior grease trap has picked up their old pumps. Tom Wilson replied that the old pumps are still there and not getting response from the company, but continuing to address.

**VI. Director of Maintenance Report**

- a. Donnie Meyer, Director of Maintenance, reported on park maintenance. Mr. Meyer reported that in the last month, they have mainly focused on tornado recovery efforts with buildings, trees, trails as well as routine maintenance.
- b. Jennifer Roberts commented that the trails are looking very good. Donnie Meyer commented that big thanks goes to Aaron Burris for working with IMI in getting donation for 350 tons of gravel as well as concrete coming for tornado damage to trails and cement. He plans to pour concrete to repair damaged sidewalk behind the Community Building and other areas as needed.
- c. Donnie Meyer also reported that he will be working on a landing/ramp of concrete and wood for the Red Barn to open for rentals. The ramp will be ADA compliant.

Pendleton Park Board Meeting Minutes  
June 26, 2019

- d. Joshua Ring asked if the end of the sidewalk by the low-head dam will be addressed. Donnie Meyer replied that it also needs attended to/repaired.

**VII. Sports Complex Report**

- a. Todd Miller reported on behalf of the Sports Complex. Mr. Miller indicated that the BPA World Series Tournament is set for July 5<sup>th</sup>- 7<sup>th</sup>, yet registration numbers have dropped to 23. Mr. Miller explained that low registration is due to weather and that a lot of teams are cancelling the second half of the season. Mr. Miller further added that it should still be a good tournament, but if drops below 19 teams, BPA will have to cancel due to cost of field rental and umpire fees. Brian Slick asked if there was a cancellation fee. Todd Miller replied that he thought there was a \$500.00 cancellation fee. Joshua Ring asked if we give them a break on the field rental cost this year to keep tournament on schedule so long as they commit long-term, like 10 years. Mr. Miller replied that he would, but focusing more on USSSA programs versus BPA. Joshua Ring also asked how we can encourage more tournaments at the Sports Complex. Mr. Miller replied that he has two USSSA tournaments scheduled in August 2019 and one in September 2019. Stephen Bill asked what the size will be for these tournaments. Mr. Miller replied each should bring in about 40-45 teams.
- b. Todd Miller also reported the following:
  - 1. Met with Community Hospital twice and have discussed signage. Mr. Miller indicated that Community Hospital is still trying to determine which name to put on signs—Community Health Network or Community Health Anderson. Mr. Miller stated that signage should be up and going by the end of July. Joshua Ring asked if there will be sketches drawn for the signage. Mr. Miller replied that they should have drawings available for review in two weeks.
  - 2. Registration for Fall Ball and Coed Softball League will open up the first of July and both will run from August – October.
  - 3. Indiana Arabians Travel Ball will be renting the ball fields from August – October and will bring in \$1,800.00.
  - 4. Men’s over 35 Fastball will be renting a ballfield on June 27<sup>th</sup> with the potential of additional field rental in the future. Program is also making the Sports Complex as their primary location in 2020 which the program runs from April to September. Brian Slick asked if this would conflict with PHMS and PJBL. Todd Miller replied that there should not be any conflicts.
  - 5. PJFL starts August 10<sup>th</sup> and their lease is scheduled to start August 1, 2019. PJFL also plans to hold a football camp on the fields July 22-25 and representative working on getting insurance coverage for the camp. Further, PJFL is to repair the damaged football post.
- c. Todd Miller announced that AmVets donated three (3) flagpoles and flags as well as 200 flags for July 4<sup>th</sup>.

**VIII. Golf Course Report**

- a. Scott Davis reported on the golf course. Mr. Davis reported that numbers are dependent on good weather and that the month of May and early June were tough. Yet, Mr. Davis said that business is looking better with the dry weather.
- b. Mr. Davis also reported the following:
  - 1. Men and Women Leagues are currently making up their rounds.

Pendleton Park Board Meeting Minutes  
June 26, 2019

2. The golf course staff has been working on clean-up from the tornado and have received help from the park staff as well.
3. Junior golf program has started this week and have about 40 youth participating.
4. Tom Crickmore has been able to service all of the equipment.
5. Staff has plans to continue working on Ts and cutting grass.
6. May revenues are down about \$5400.00 from last year and June to draw in about \$10,000.00 less in revenue as compared to last year due to rainy start to season.
7. Ten outings scheduled for this year, from now until October.
8. Seed will be more effective now that the rain has stopped.
9. Joshua Ring asked what the 'Building Rent" revenue represented. Aaron Burris replied it was for the Big Lug lease.

**VIII. New Business**

- a. Denise McKee reported on the Service Based Learning Experience-Graduation Pathway Option now being offered by PHHS. Mrs. McKee presented the main highlights of the program/pathway option to the board as follows:
  1. Indiana Department of Education has changed their requirements for students to achieve a high school diploma. The program started with the 2019 graduation class as well as the program is transitional/progressive for the next few years.
  2. For Graduate Classes 2019-2020, these students must pass the Grade 10 I-STEP test in order to graduate as well as successfully complete their credit requirements. Should these students not be able to pass their I-STEP test or obtain waiver, they can opt to participate in the Service Based Learning Pathway to fulfill the I-STEP requirement. For these students, they would then need to complete 46 hours of volunteer work to meet requirement. For Class of 2021-2022, these students have the same requirements, yet have to complete 75 hours of volunteer work to meet the pathway requirement.
  3. For Graduate Classes 2023 forward, these students will no longer have the I-STEP as a requirement to graduate. These students, with other scholastic requirements, must ALL complete 75 hours of service (Service Based, Work Based & Project Based) in order to graduate.
  4. Hours of service must be completed over the course of the students' high school years. Yet, Indiana Department of Education has made an exception for the Class of 2020, allowing these students to complete ALL 46 hours of service in a week time due to 2019 tornado.
  5. The South Madison Community Schools and the South Madison Community Foundation is very interested in Falls Park being a strong participant in this program as well as would like for the park to participate in the "Volunteer Job Fair" scheduled for July 12<sup>th</sup>.
  6. Ms. McKee recommended that the park participate as the park will be a great opportunity/ place for students to gain service/project hours as well as good for the park and the community.
- b. Park Board members gave their full support in park participation.

**X. Old Business**

- a. Park Projects- reported by Aaron Burris. Mr. Burris reported the following:
  1. Fredericks have started the capital project up at the front of the park this week.
  2. Tim McCurdy, Donnie Meyer and Aaron Burris met with Fredericks and agree that the best option is to connect the new restrooms to the main sewer line versus use of grinder pumps and lift station.

Pendleton Park Board Meeting Minutes  
June 26, 2019

3. The old concession stand is now completely tore down.

4. Fredericks on track to start the construction of the restroom after the 4<sup>th</sup> of July. Joshua Ring asked if the building location will be changed. Aaron Burris replied it will be moved 15 feet from the original drawing. Joshua Ring also asked if the drinking fountains by the old concession stand will be removed and if there will be new ones placed at the new restrooms. Mr. Burris will check with Fredericks to see if new fountain drinks can be possible. Mr. Ring asked if the circle will still be in line with the center of the restroom or if need to move the pole. Mr. Burris responded that the circle sitting area will be in center of the restroom and that they will likely just move the router/signal. Mr. Ring asked if the router can be moved to the new restroom versus using a pole. Mr. Burris to discuss this option with Fredericks as well.

5. Aaron Burris asked the Board members for their input on the lights at the front corner of the park as missed in the original drawings. Cost estimated at \$27,000.00. Board members gave full support and approval of including in the capital project. Joshua Ring asked if we got a quote for lighting at the walking trail. Aaron Burris stated that the estimate for 25 lights to adequately light the path will cost about \$100,000.00 - \$120,000.00 to cover cost of light fixture, light pole and wiring, etc. The lights with pole alone cost about \$2,000.00 each. Mr. Burris said he can look into other quotes as well. Jennifer Roberts commented that when the 2011 Bond for the Sports Complex matured, it might be good time to include the lighting project for walking trail on the next bond.

6. E.B. Paving are behind schedule due to the weather, projecting to start mid- July.

7. Joshua Ring asked Aaron Burris about the discussion with the Town of Pendleton regarding the Arabian Statue. Mr. Burris explained that the South Madison Community Schools have reached out to Rachel Christenson to see if the town/park would have interest in placing the statue on town property. The matter is currently under discussion.

8. Joshua Ring asked Aaron Burris what the plans are for replacement of the playground equipment. Mr. Burris replied that the inspector from Mid-State Recreation inspected the playground equipment and determined that there was about \$31,000.00 in damage from the tornado, with most of the costs for the 4 foot and 9 foot tall slides. Mr. Burris added that the 9 foot slide will require built-in landings which are costly. Joey Patton, President of the Friends of Falls Park, added that the group at their last meeting discussed interest in turning the damaged slides into art and place throughout the park. Denise McKee added that the park has received calls from two individuals that were planning to attend the Park Board meeting to propose ideas to the Park Board, yet these individuals did not show. Brian Slick commented that a memorial for the tornado is a good idea, but both Mr. Slick and Joshua Ring expressed interest in a well thought out plan. Mr. Burris added that he is not sure at this point if the park can even allow 3<sup>rd</sup> parties to take/use for secondary purpose as when equipment is down at the park, the items must be placed in auction or thrown away. Mr. Burris will check with the insurance regarding this matter. Bill Davisson added that the park would also have to advertise. Stephen Bill asked if there is a minimum to hold an auction. Mr. Davisson stated that insurance will have to play out, but the Park Board can cross the bridge when that time comes. Joshua Ring asked if the adjuster has come to the park. Mr. Burris replied yes. Mr. Slick added that First Merchants Bank wants to volunteer. Mr. Burris stated that there will be 90 yards of mulch delivered at the playground in the next few weeks and he will get with First Merchants staff when mulch delivered.

b. Park Board Finance Committee—Brian Slick reported. Mr. Slick advised that the finance committee members along with Aaron Burris and Denise McKee met with the Clerk Treasurer staff. He stated that in meeting, learned that the Clerk Treasurer Office might be able to create

Pendleton Park Board Meeting Minutes  
June 26, 2019

new reports comparable to the reports provided each month to the Park Board. Mr. Slick added that Mrs. McKee currently spends about four (4) hours each month in reconstructing the Clerk Treasurer reports to produce Park Departmental Reports and Register of Claims Reports. Mr. Slick also stated that the meeting was effective as helped to see areas of need in the budget. Joshua Ring asked if any progress has been made to cut back on expenses. Mr. Slick explained that the committee members have become more familiar with the budget and processes, but have also learned of a few areas/needs that are being addressed. Mr. Ring asked if the committee has discovered available funds when equipment breaks down unexpectedly. Mr. Slick replied that the newly formed committee was established for these needs as well as others similar in nature. Mr. Ring asked if it is normal that the budget runs in the negative. Bill Davisson explained that as a service provider, it is normal to run in the negative, but that the park receives large tax draws twice per year that keep the bank account from being in the red. Mr. Davisson also stated that the budget development is coming up soon and therefore this process will help with better 2020 projections. Denise McKee added that the June reports will reflect the tax revenues as well as new direction of revenue such as Verizon Tower to the Operating Budget versus Donation Funds starting in 2020 will help. Mr. Ring asked if the revenue on the reports represented funds received from the Town of Pendleton. Mrs. McKee replied that the revenue is from park operating budget and generated from the park departments—park, sports complex, pool and golf course. Mr. Ring asked if the goal of the pool was to break even or profit. Mr. Davisson replied that the pool and park is part of a service to the community and if operating costs become too high, the park can choose to cut programs and/or services. Mr. Davisson also stated that there are four departments within the park, but all a part of the whole package/bank account. Mr. Davisson further explained that it is the purpose of the Board to then determine how much it is willing to “lose”/expend to keep certain services open. Stephen Bill commented that previous park boards relied on tax revenue to support services, but wants the park to be more proactive in raising revenue. Mr. Bill also added that many use the park, but do not pay taxes to the park. Mr. Bill also stated that they had approached Green and Adams Township about 10 years ago seeking tax revenue from their residents, but did not get much of a reaction. Mr. Ring commented that he liked the idea of the Food and Beverage Tax, but that there is a downfall as may take away from another. Jennifer Roberts stated that the park should ‘Up our Game’ while Brian Slick stated that there are more sponsorship opportunities that the park can seek. Mr. Bill stated that in years past the board members considered closing the pool, but there was so much support from the community to keep it open as well as 2018 was our best season yet.

- c. Friends of Falls Park- reported by Joey Patton, President of the Friends of Falls Park. Mr. Patton reported the following updates:
  - 1. Currently have 22 individual and 15 family memberships.
  - 2. Due to the tornado, many hours worked by members, but volunteer hours were not reported at the June meeting as many out of town. Mr. Patton himself worked 30 hours in tornado recovery.
  - 3. At the June meeting, members discussed helping with the Grand Army Republic War Memorial and help repair the cannon at the park as well as interested in continuing to help in tornado recovery efforts.
  - 4. Several groups such as Anderson Marine Recruits and PPS Contracting reached out to the FOFP for tornado recovery relief and group referred them to the park.
- d. Log Cabin—reported by Aaron Burris. Mr. Burris advised that since the tornado, the progress of the project is in about the same spot with construction.

Pendleton Park Board Meeting Minutes  
June 26, 2019

**XI. Director Report**

- a. The following was reported by Park Director, Aaron Burris:
  - 1. Denise McKee, on the morning after the tornado, surveyed the park for fallen trees/damage and estimated about 200 damaged/fallen trees. DNR is also establishing a strike team to come into the park to determine which remaining trees need to be removed and will access needs for replacement. Mr. Burris added that the park has received countless calls from individuals expressing interest in donating and/or helping plant new trees. Mr. Burris stated that it was very awesome to see all of those that came out to help in recovery efforts.
  - 2. June Jamboree was a big success with being a record breaking year for Lions Club, Kiwanis Club and the Boy Scouts.
  - 3. Many Special Events scheduled at the park for July ---4<sup>th</sup> at the Falls, Heroes Bike Race, InCourage Run/Walk, Kiwanis Kar Show, Elijah Hubler Car Show/Benefit and Lions Concert in the Park.

**XII. Approval of claims from May 2019**

The Register of Claims for May 2019. Motion by Brian Slick. Second motion by Stephen Bill, approval by all. Members present did sign the May 2019 Register of Claims. Denise McKee will submit to the Town Clerk.

7:42 pm Meeting adjourned by Vice-President Jennifer Roberts.