

APPLICATION FOR UTILITY SERVICES

I) INSTRUCTIONS AND GENERAL INFORMATION:

- A) Electric Service New or change to existing service
 - 1) Complete the attached application form in it's entirety and return to Pendleton Municipal Utilities Office.
 - 2) The Electric Department supervisor will review the application and work with you and/or your contractor to determine the type of service you will need and the best options to provide that service to your site.
 - 3) A new service fee must be paid at the Pendleton Municipal Utilities Office before any work may commence.
 - 4) In most cases, in addition to the above fees, the owner/developer will be responsible for all labor and materials to establish the new electric service such as but not limited to, meters, transformers, wire, trenching and engineering costs. In most cases the Town of Pendleton will provide/purchase the items required at their cost and you then will be invoiced through the Town of Pendleton Clerk Treasurer's office.
- B) Water Service New
 - 1) Complete the attached application form in it's entirety and return to Pendleton Municipal Utilities Office.
 - 2) The Public Works Supervisor will review the application, assign the proper fees and work with you and/or your contractor to determine the type of service you will need and the best options to provide that service to your site.
 - 3) Before water service can be established there are several items that will need to be addressed:
 - (a) All fees need to be paid at the Pendleton Municipal Utilities Office.
 - (b) Commercial Services The Public Works Supervisor will prepare a Water Service Agreement. This agreement will need to be signed and returned to the Public Works Department.
 - (c) If a back flow prevention device is required, it will need to be installed and tested by an approved agency.
 - (d) All parts of the water system that will be connected to the Town of Pendleton's water supply will be installed per the Town of Pendleton's Water Department Rules and Regulations and inspected by the Water Department.
 - (e) It is strongly suggested that before any work is started or any materials are purchased that you review your plan with the Public Works Department to assure compliance with the Water Departments regulations.
- C) Sanitary Sewer Service
 - 1) The Town of Pendleton does not provide Sanitary Sewer. That service is provided by Fall Creek Regional Waste District. Their phone number is 765-778-7544. You will need to provide documentation to the Town of Pendleton as to the availability of sewer service before any permits will be issued.
- II) PROVISIONS FOR FILING
 - A) This application must be completed in its entirety and must be legible. (Please print.)
 - B) This application must be accompanied by all required documents.



APPLICATION FOR UTILITY SERVICES

1. PROPERTY INFORMATION	
Service Address	
Name of Business (if applicable) Zoning District	Use
2. <u>OWNER INFORMATION</u>	
Name of Property Owner	
Property Owner Email Address	Property Owner Phone Number
Property Owner Address	
City/Town Sta	te Zip code
2. TEMANT (PURINESS ON/NED INFORMATION (% or rise of the	
3. <u>TENANT/BUSINESS OWNER INFORMATION</u> (if applicable Name	e)
Name	
Email Address	Phone Number
Address	
Tidd 1995	
City/Town Sta	te Zip code
4. ELECTRICAL CONTRACTOR	
Name	Phone Number
Address	
Address	
City/Town Sta	te Zip code

5. PLUMBING CONTRACTOR					
Name	Number				
Address					
City/Town State	Zip code				
6. RESIDENTIAL CUSTOMERS ONLY					
Name for Account Social Security	Number				
Move-in Date Employer Name and Address					
Emergency Contact Phone Number	r				
7. BILLING INFORMATION					
Name Phone Number	r				
Mailing Address (where bill is to be sent)					
8. <u>REQUESTED SERVICES</u>					
	VEO NO				
Water Service: YES or NO Electrice Service:	YES or NO				
Automatic Sprinkler System: YES or NO Irrigation System:	YES or NO				
Do changes need to be made to the existing utility set-up? If yes, please describe.					
9. SIGNATURE OF LANDOWNER, TENANT, OR CONTRACTOR					
Signature Printed Name	Date				

100 West State Street, P.O. Box 230 • Pendleton, IN 46064 • www.town.pendleton.in.us • 765-778-2173

OFFICE USE ONLY Electric Department Service Type: RESIDENTIAL COMMERCIAL INDUSTRIAL MUNICIPAL **TEMPORARY** (circle those that apply) PERMANENT SINGLE SERVICE MULTIPLE SERVICE OVERHEAD **UNDERGROUND** PRIMARY SECONDARY _ 100 Voltage: Single Phase Three Phase Amperage: _120V _208/120Y _200 _ 120/208 Network _ 240/120Y _400 _ 480 Delta _ Other: ____ _ 120/240 _277/480 _480/277Y _ 12470/7200Y New Service Fee Other Fees TOTAL DUE TO ESTABLISH SERVICE Water Department Service: RESIDENTIAL COMMERCIAL Size of Meter(s) EDU's Assigned YES Fire Sprinkler System: YES NO Irrigation System: NO or Water Contract Needed: YES or NO Backflow Device Needed: YES or NO Date of Contract: Water Contract on File: YES NO or Capacity Fee Tap Fee Subsequent Connector Fee

Other Fees

TOTAL DUE TO ESTABLISH SERVICE