



IMPROVEMENT LOCATION/BUILDING/DEMOLITION PERMIT APPLICATION

Provisions for Filing:

- I) This application must be completed and must be legible. (Please print.)
- II) This application must be accompanied by all required documents as applicable, including the following:
 - A) Site plan (or property survey if required) showing the following items:
 - 1) Property lines with dimensions.
 - 2) All existing and proposed buildings/improvements.
 - 3) Dimensions of improvement and distance from proposed improvement(s) to property lines.
 - B) Building plans/Blueprints.
 - C) Authorization letter from Madison County Soil and Water Conservation District if the disturbed acreage on the site is 1 acre or more. Letter must state that the Erosion and Sediment Control Plan has been submitted and approved and earthmoving activities may commence.
 - D) Letter from Fall Creek Regional Waste District stating the availability of sewers, or a copy of the Septic Permit from the Madison County Board of Health if sewer is unavailable.
 - E) Specification sheets and manufacturer information for any engineered products.
 - F) Indiana Department of Homeland Security Construction Design Release.
- III) Permit fee as determined by the Town of Pendleton Fee Schedule. The Planning Department accepts cash, credit cards, or check. Checks can be made payable to the "Town of Pendleton".

1. PROPERTY INFORMATION

Property Address

Lot Size

Current Zoning

Current Use

Neighborhood Name

Is this property in a Floodplain? If yes, an Elevation Certificate may be required.

2. OWNER INFORMATION

Name of Property Owner

Property Owner Email Address

Property Owner Phone Number

Property Owner Address

City/Town

State

Zip code

3. CONTRACTOR INFORMATION (if different from owner)

Name of Contractor

Contractor Email Address

Contractor Phone Number

Contractor Address

City/Town

State

Zip code

4. CONSTRUCTION INFORMATION

Description of Improvement

Square Footage/Dimensions of Improvement

Height of Improvement

Estimated Cost of Improvement

Foundation Type/Construction Type

Will any Engineered Products (trusses, I-joists, laminated beams, etc.) be used?

In New Residence, number of Bedrooms and Bathrooms

Type of Heat (Gas, Electric, Propane, etc.)

Type of Water Heater

Will an Automatic Sprinkler System be installed?

Water Supply (Pendleton Water or Well)

Sewage Disposal (Fall Creek Regional Waste or Septic)

Driveway Permit Number (if on State Road)

Are there any recorded covenants on your property that would prohibit this activity? YES NO

Plumber Name

Plumber Company

Plumber License Number

5. SIGNATURE OF LANDOWNER OR CONTRACTOR

Signature

Printed Name

Date

Office Use Only

Permit Number(s)

Permit Type(s)

Date Issued

Fee Amount

Receipt Number

Check Number

New Address Issued

Required Setbacks:

Front Side Rear

Actual Setbacks:

Front Side Rear

Special Conditions of Permit