

# Pendleton Urban Forestry Committee

## Meeting Minutes

Pendleton Town Hall  
October 23, 2018

### 1. Call to Order

---

- Meeting called to order by Taylor Metz

### 2. Roll Call and Determination of Quorum

---

- Linda Castor
- Adrienne Dzelme
- Kate Edwards
- Jeanette Isbell
- Christi Kelly
- Heidi McClintick
- Taylor Metz

Planning Staff member Rachel Christenson was also in attendance and Jan Foster of 2734 Maple Street Anderson.

### 3. Approval of Minutes of Previous Meeting

---

- Kate Edwards motioned, seconded by Linda Castor, the approval of August 28 2018 meeting minutes. Motion carried.

### 4. Old Business Discussed

---

- State Street Tree Planting Project
  - o Christenson reported the letters went out to all of the addresses that had open tree spots and turns out six people purchased trees. We also purchased six trees the town is paying for out of our tree fund. Total project cost of \$1,540, but \$730 being paid for by our residents. Trees purchased from Charlotte Creek Nursery out of Carthage.
  - o The town is providing a 1-year warranty on the trees.
  - o Metz suggested that we send a general guideline they must follow in order to hold up that warranty. Christenson advised once we receive a delivery date, we will put together another letter to the residents and we will tell them what tree they are going to get along with a description of what is needed for that particular tree.
  - o Metz also suggested that we use gator bags. Christenson said she would check to see if the Town has any.
  - o We will need to determine where those extra six will go.
- Right-of-Way Tree Planting Requests
  - o Christenson also included in the order a couple of non-State Street right-of-way trees that were purchased by homeowner on a different street.

## 5. New Business Discussed

---

- 2018 Tree City USA Application
  - o Christenson reported that we have been a Tree City for eight years total and the application is finished except for the budget section. For the budget we need to have \$2.00 per capita spend on tree related activity, to include any removals, trimming, plantings, etc.
  - o We have had a Growth Award for the past four years and we are getting it for 2018 because we did our care manual and our tree ordinance.
- 2019 Tree City USA Application - Goals for 2019
  - o Christenson provided handouts of potential goals the PUF committee can select from in order to earn the needed 10 points out of up to 4 categories. She asked that the members review and report their selections at the next PUF meeting.
    - o One discussion was perhaps partnering with the Leaf and Stick Committee about a gated-monitored-town drop point for yard/limb debris
- Additional topics
  - o Christenson asked that the Committee give consideration to the fact that the Town will be or has removed needed trees in the Cemetery. She suggested that perhaps the PUF committee should look at replacing a couple of those cemetery trees.
    - o Maybe we can partner on that with another organization or work on donations
      - Maybe even doing this via the South Madison Community Foundation
      - Might be more palatable to donate to a Foundation instead of local government.
    - o Metz asked if there was a master plan for the cemetery and suggested it might be a good studio project for someone
  - o Christenson shared that she received an email from DNR about a group looking for dead ash trees on lots of 25 acres or more, to remove the trees and haul them away. She emailed Ron Barnhart and will follow up with him.

## 6. Next Meeting - November 25, 2018 (4:30Pm)

---

## 7. Adjournment

---

- The meeting was adjourned at 5:23pm.