

Pendleton Urban Forestry Committee

Meeting Minutes

Pendleton Town Hall
May 22, 2018

1. Call to Order

- Meeting called to order by Taylor Metz

2. Roll Call and Determination of Quorum

- Linda Castor
- Adrienne Dzelme
- Kate Edwards
- Jeanette Isbell
- Christi Kelly
- Heidi McClintick
- Taylor Metz

Staff member Rachel Christenson was also in attendance

3. Approval of Minutes of Previous Meeting

- Jeanette Isbell motioned, seconded by Linda Castor, approve of minutes. Motion carried.

4. Old Business Discussed

- State Street Tree Planting Project
 - o Isbell and Castor presented the notification letter they generated for this project
 - o Christenson advised that by this time we will miss spring planting, so we will count on fall. She will type up the letter and present it to the Board for review.
 - o Christenson reported that she did the mapping items with Council of Governments and billed the grant monies for that, since we were not in a position to do the spring planting. We have roughly \$1500 left for tree planting, so it will be a hand full of trees for planting in the fall.
 - o Christenson spoke of the homeowner on High Street wanting to donate money for trees to be plants by her house. Emailed information to Metz and he said he would respond.
- Pruning Day - June 15, 2018
 - o Christenson reported that Carry with DNR will be here with a powerpoint presentation at 1:00 in the board room followed by hands on training with street trees. Bring tools and gloves.

5. New Business Discussed

- Housekeeping items
 - o Google Drive and Town Email Addresses

- Christenson handed out instructions for using the town email addresses and reported that we will no longer use personal email addresses. Also offered to set up mobile devices for any board member if needed.
- Christenson also advised the board that they have access to Google Drive. Not as critical for this board, but members to have access. It is a file sharing system where we will drop Agendas, Minutes and any other documents that could be helpful for a given meeting. Can be viewed from home.
- Tree Inventory
 - Discussion on taking the next steps
 - Christenson reported that Jeff Barger has been doing a great job this spring getting all the trees removed that we needed removed.
 - Adding that all remaining trees are noted as needing pruned, so not certain how to move forward with that. Might be a good question for Carrie/DNR.
 - Metz suggested we make goals based on species, also prioritize where we want to focus our energy. Cluster off bigger areas and get one area at a time pruned. Work through the areas and then we know where to start over.
 - Christenson shared that her concern that if all of these trees need pruned that there is no budget for it, even by quadrants. She went on to advise that the town has a Stormwater Utility Board and that in other communities the rate per household will get charged a certain fee for stormwater purposes and she would like for PUF to get a portion or percentage of that stormwater fee to be applied to green space or infrastructure which would allow us to have our own budget. Christenson will keep us advised now that this is on the radar.
 - Christenson also shared that Jeff Barger wants to do green infrastructure projects and one of them is to maybe do curb cuts by the street trees so the rain water will serve the trees. Christenson indicated that High Street might be a good test area for this idea.

McClintick advised that a client of hers is a soil scientist interested in giving PUF a presentation. The board was interested. Christenson asked if McClintick could email and include her in it so she could work with the soil scientist to make sure she had anything she might need for the presentation and coordinate a date.

6. Next Meeting - June 26, 2017 (4:30Pm)

7. Adjournment

- The meeting was adjourned at 5:28pm.