

Employment Application

Pendleton Police Department

550 N. Pendleton Avenue

Pendleton, IN 46064

Instructions for filling out application:

This application must be filled out by the applicant. It may be typed or printed in black ink. Answer all questions. If a question does not apply, state N/A. Include a copy of your resume and any additional information on separate pages. Include a copy of the following with the application: birth certificate, high school diploma/transcripts or GED certificate, college diploma/transcripts, a 2 ½ inch square front view photograph taken within the last six months.

Name: _____
Last First Middle

Current Address: _____
Street City State ZIP

Previous Address: _____
Street City State ZIP

Primary Phone Number: _____

E-Mail: _____

How long have you lived at your current address? _____

Position Applying For: Clerical ____ Police Officer ____

Employment Desired: Full Time ____ Part Time ____ Reserve ____

Available Shifts: Days ____ Nights ____ Weekends ____

Personal Information

Date of Birth: _____ Height: _____ Weight: _____

Driver's License Number: _____

Are you a United States Citizen? _____ Are you at least 21 years of age? _____

Are you a high school graduate? _____

If not, have you been issued a GED? _____

Have you had any motor vehicle crashes in the past three years? _____

Have you had any traffic tickets in the past three years? _____

Has your driver's license ever been suspended or revoked? _____

Have you ever been charged or arrested for a criminal offense? If yes, explain.

Have you ever used legal or illegal drugs other than those prescribed by a physician? If yes, explain. _____

Have you ever been the defendant in a civil court action? If yes, explain. _____

List any special skills you may have. _____

List past or present membership in all clubs or organizations. _____

Family Information

Marital Status: Married ____ Single ____ Divorced ____ Separated ____

Spouse Name: _____

Number of Dependents: ____

Father's Name: _____

Mother's Name: _____

Education Information

High School: _____

Years Completed: ____

Diploma: Yes ____ No ____

College: _____

Years Completed: ____

Degree: Yes ____ No ____

Vocational/Business: _____

GED: Yes ____ No ____

Personal References

Name: _____ Phone: _____

Address: _____

Name: _____ Phone: _____

Address: _____

Name: _____ Phone: _____

Address: _____

Military History

Military Branch: _____ Dates: _____

Highest Rank Achieved: _____ Type of Discharge: _____

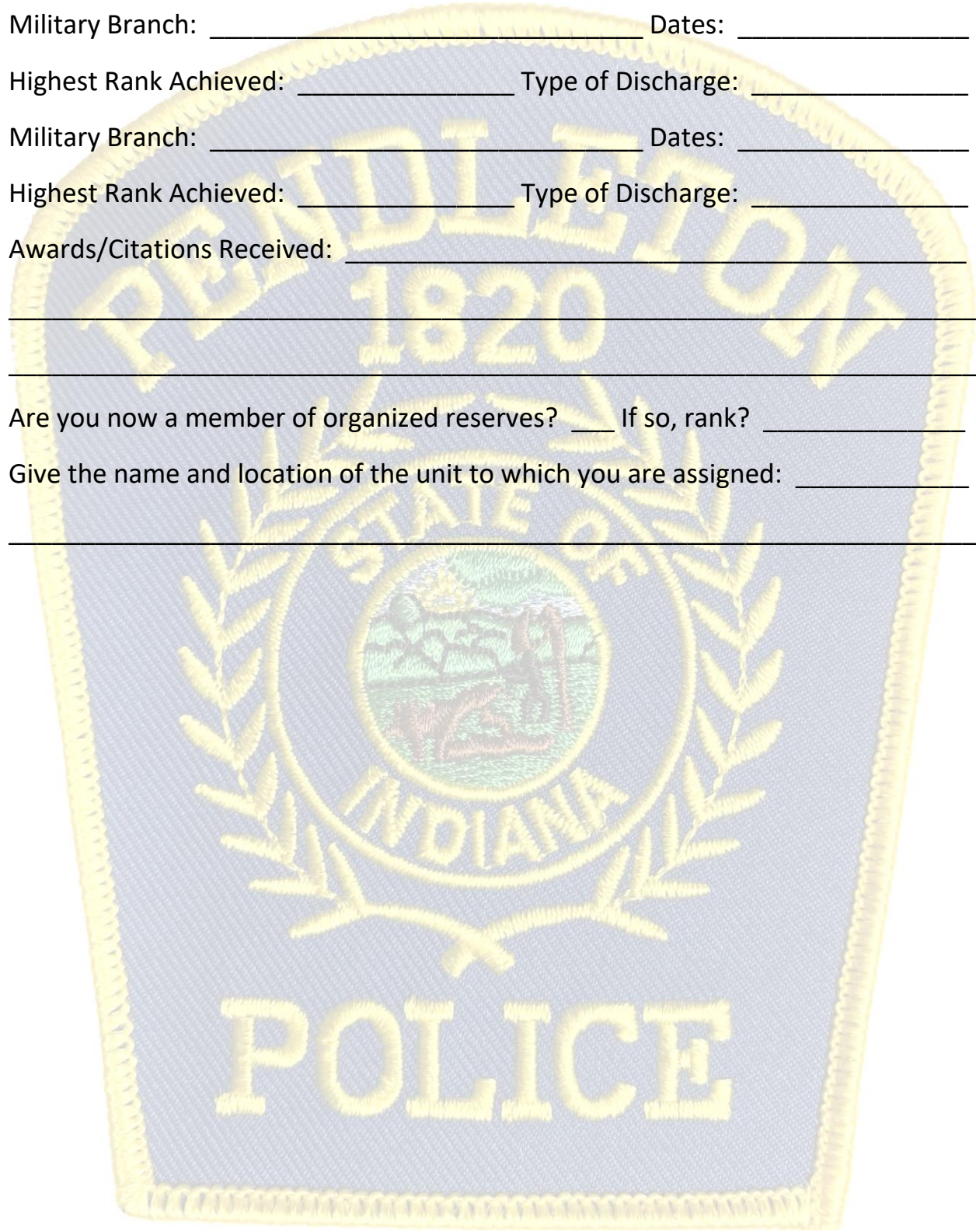
Military Branch: _____ Dates: _____

Highest Rank Achieved: _____ Type of Discharge: _____

Awards/Citations Received: _____

Are you now a member of organized reserves? ____ If so, rank? _____

Give the name and location of the unit to which you are assigned: _____



Employment Information

Please list chronologically using the most recent first. Attach additional pages if needed.

Employer: _____ Phone _____

Address _____ City _____ State _____

Employed from _____ to _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____

Employer: _____ Phone _____

Address _____ City _____ State _____

Employed from _____ to _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____

Employer: _____ Phone _____

Address _____ City _____ State _____

Employed from _____ to _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____

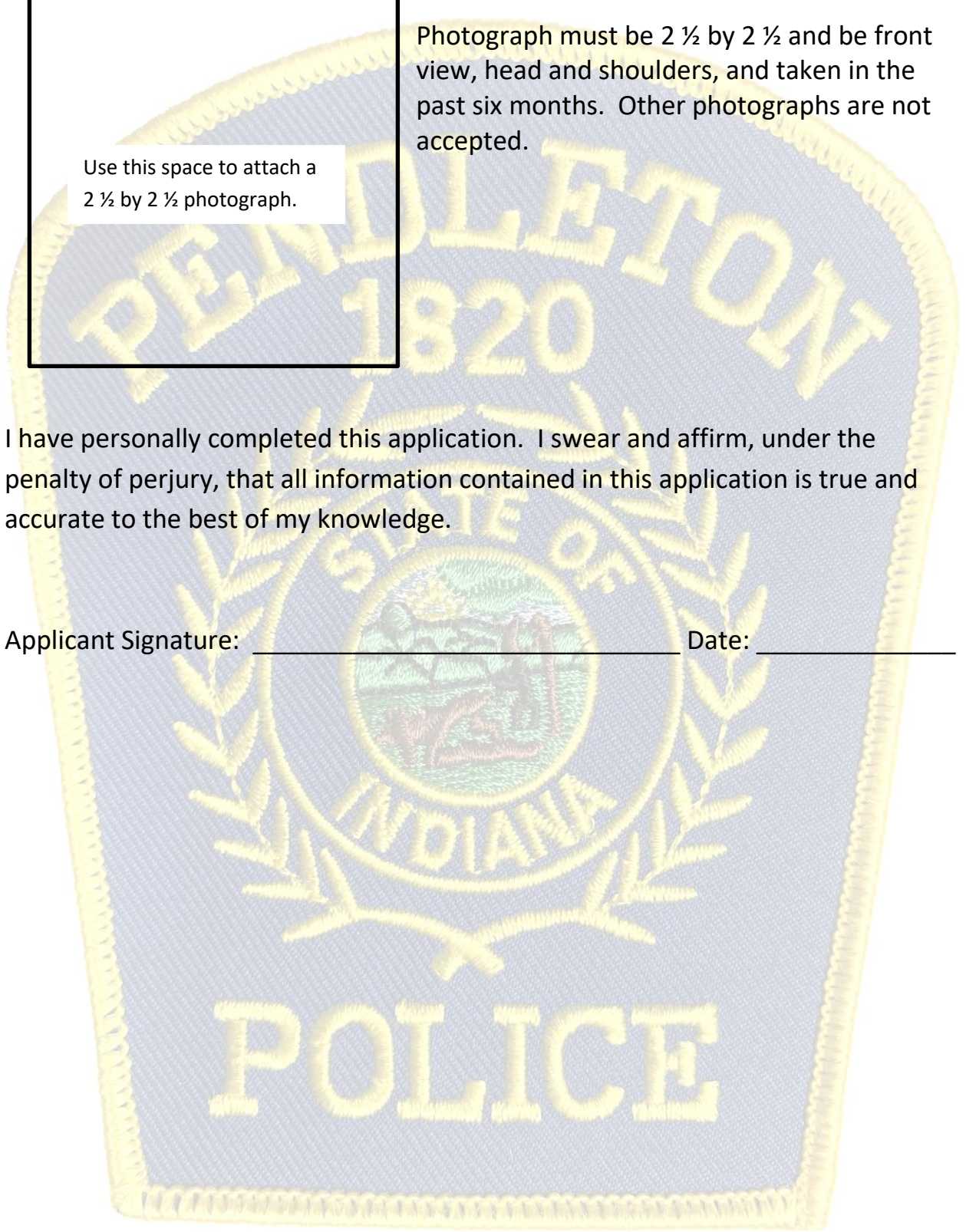
Employer: _____ Phone _____

Address _____ City _____ State _____

Employed from _____ to _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____



Use this space to attach a
2 ½ by 2 ½ photograph.

Photograph must be 2 ½ by 2 ½ and be front view, head and shoulders, and taken in the past six months. Other photographs are not accepted.

I have personally completed this application. I swear and affirm, under the penalty of perjury, that all information contained in this application is true and accurate to the best of my knowledge.

Applicant Signature: _____ Date: _____

Authorization to Release Personal Information

Information to be disclosed: personal history, education records, military records, employment records, financial records, criminal/driving records, medical records, organizational memberships, and others pertaining to suitability for employment with the Pendleton Police Department.

I hereby authorize and request all persons to whom this request (original or reproduced) is presented, having information relating to or concerning me, to furnish such information to a duly appointed Officer of the Pendleton Police Department.

I'm aware that this information may be of personal nature and may otherwise be protected from disclosure by my constitutional, statutory, or common law privileges. I hereby expressly waive all privileges which may attach to such communication or disclosure and release all persons, firms, or corporations, for all claims, of any nature, as a result of said communication disclosure.

Name of person waiving rights to information: _____

Signature of person waiving rights to information: _____

Date: _____

Witness Name: _____

Witness Signature: _____

Date: _____

This authorization and application is valid for one year from date of applicant signature.